



ALLEYN HOUSE



DHSZ Boarding Handbook

Information for parents, students and guardians (2026/27)



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Information contained within this handbook is subject to modification throughout the school year if required. Students and parents will be informed when any necessary changes to policies and procedures are made.

THE SCHOOL CALENDAR FOR 2026 - 2027

Month	M	T	W	Th	F	Sat	Sun	Event
2026/ August					31	1	2	07.31-08.03: New Staff Induction
	3	4	5	6	7	8	9	04-10: Teacher preparation
	10	11	12	13	14	15	16	10: Boarding reopens for Y13 and new students
	17	18	19	20	21	22	23	11: First day of school for new to DHSZ students and Y13
	24	25	26	27	28	29	30	Boarding reopens for Y11 and Y12
	31							12: School reopens for all students
								23: Parent Engagement Day
September		1	2	3	4	5	6	25-27: Mid-Autumn Festival (Boarding open for termly boarders)
	7	8	9	10	11	12	13	30: School closes at 12:00
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30					
October				1	2	3	4	01-07: National Golden Week
	5	6	7	8	9	10	11	27-30: Week Without Walls
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30	31		
November							1	05: PL Day (School & Boarding closed for students)
	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	06: EIM Global PL Day (School & Boarding closed for students)
	16	17	18	19	20	21	22	23-27: KC1 Assessments
	23	24	25	26	27	28	29	
	30							
December		1	2	3	4	5	6	11: Last day of Semester 1 - School ends at 12:00
	7	8	9	10	11	12	13	12.12-01.03: Winter Holidays
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30	31				
2027/ January					1	2	3	03: Boarding reopens
	4	5	6	7	8	9	10	04: First day of semester 2
	11	12	13	14	15	16	17	29: School ends at 12:00
	18	19	20	21	22	23	24	
	25	26	27	28	29	30	31	
February	1	2	3	4	5	6	7	01.30-02.14: CNY holiday
	8	9	10	11	12	13	14	14: Boarding reopens
	15	16	17	18	19	20	21	15: School reopens
	22	23	24	25	26	27	28	

Month	M	T	W	Th	F	Sat	Sun	Event
March	1	2	3	4	5	6	7	03.11-03.24: KC2 Assessments (Year 11, IG1, Year 12, Year 13 only)
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	31					
April				1	2	3	4	02: School closes at 12:00 03-11: Spring Break 05: Tomb Sweeping 11: Boarding reopens 12: School reopens
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30			
May						1	2	01-03: Labour Day (School closed and boarding closed) 22: PL Day 5.26-06.01 : KC3 Assessments (Y10 & Pre-A level)
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	31							
June		1	2	3	4	5	6	09: Dragon Boat Festival 11: Last day of Semester 2 - School ends at 1200
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30					
July				1	2	3	4	
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30	31		

-  First/Last Day of Term
-  School/Public Holidays
-  Teacher Preparation and Development Days
-  Assessments
-  Week Without Walls

* Whilst we will endeavour not to make changes, note that sometimes changes are needed.

WELCOME FROM THE HEAD OF HIGH SCHOOL (PASTORAL & BOARDING)

Dear Parents and Students,

It is a pleasure to welcome new and current DHSZ students and families to our boarding programme for the new academic year. Our boarding handbook provides information about our community, our expectations, and the support we offer our students. We expect our students to participate fully and actively contribute to the life of our boarding houses.

We hope that our students learn to understand one another, gain independence as responsible young people, empathise, actively care for everyone in our community and make one another's daily lives easier.

Our boarders will be guided and supported by experienced and caring boarding staff who will ensure they receive the appropriate care, mentoring and guidance. This will help them achieve academic success but also flourish as individuals and members of our community. Do read through this handbook to learn more about our boarding programme.

Nadir El-Edroos



WELCOME FROM THE ASSISTANT HEAD (BOARDING)

Dear Parents and Students,

I am delighted to welcome you to boarding at Dulwich International High School Suzhou (DHSZ). Alongside our dedicated boarding staff team, we look forward to getting to know you and working closely with your family to enhance your child's holistic educational journey. Our award-winning boarding programme continues to be recognised internationally, receiving the Australian Boarding Schools Association (ABSA) International Boarding School of the Year Award in 2024/25, being nominated once again in 2025/26, and most recently being named a finalist in the prestigious Boarding Schools' Association (BSA) Awards in 2026. These achievements reflect the strength of our community, our commitment to pastoral excellence, and the relationships that sit at the heart of boarding life at DHSZ.

Beyond providing a safe, structured, and supportive environment where students can study with focus and purpose, boarding offers a rich range of opportunities outside the classroom that encourage students to grow socially, emotionally, physically, and academically. Through activities, leadership opportunities, mentoring, service learning, and daily community life, students develop independence, resilience, communication skills, and intercultural understanding. Boarding also provides an important bridge between school and life beyond DHSZ, helping students build the confidence and habits required to successfully transition into university and the wider global community.

Students and staff who live in boarding are part of a close-knit and purposeful community. At DHSZ, we are not only preparing students academically, but also developing compassionate, globally minded young people who can contribute positively within all communities they become part of. Our boarding philosophy is built around wellbeing, belonging, student agency, positive relationships, and personal growth, ensuring students feel both challenged and supported throughout their journey.

With a large number of students living together within one boarding environment, clear routines, expectations, and guidelines are essential in creating a secure, respectful, and comfortable community for everyone. When these expectations are understood and supported by both parents and students, boarding life becomes significantly more effective, relational, and enjoyable for all involved.

Monica Wang



BOARDING LIFE

Transitioning into a communal living environment, especially for those students unaccustomed to sharing a space, presents its own set of challenges. Boarding life necessitates that students adapt to new responsibilities and live harmoniously with diverse roommates, often under the guidance of individuals other than their parents.

In this unique setting, students are expected to embody compliance, consideration, and a positive outlook. Sharing living quarters with fellow teenagers calls for treating one another with the same respect and consideration they desire.

Living in a boarding community fosters the development of vital qualities such as tolerance, resilience, a sense of fairness, self-discipline, and independence. Understandably, interpersonal conflicts may arise, making it crucial to address any issues early on. Parents are urged to establish open, transparent lines of communication with the school and boarding staff, ensuring that each boarder maximizes their experience at DHSZ. Through effective communication, we can collectively support every individual in their boarding journey.





Speak Out, Stay Safe!

勇敢倾诉，守护安全

We hope that your time with us will be happy, but there may be times when you need someone to talk to or to help you with a problem: personal, social, academic, or any other kind.

希望你和我们在一起的时光是快乐的，但有时你需要有人倾诉或帮助你解决个人、社交、学习或其他问题。

There are many people in the school community who can offer help, support and advice.
学校里有很多人可以提供帮助、支持和建议。



Who can you go to first?
可以倾诉的对象有：

- Your tutor or mentor
你的班主任
- Your HoY/AHoY
你的年级组长/年级副组长
- Your Assistant Head (Pastoral)
你的助理总监（德育）
- Your Boarding Mentor, Assistant House Parent or House Parent
你的宿舍老师，助理宿舍家长或宿舍家长



There are many other people you can speak to at any time:
还有许多可以在任何时间倾诉的对象：

- Your Subject teachers 科目老师
- A friend 朋友
- A parent 家长
- The School's Nurse 学校护士
- Ms. Hou - The School Counsellor
社会情感咨询老师
- Ms. Wang - Assistant Head (Boarding)
寄宿部主任
- Mr. El-Edroos - Head of High School (Pastoral & Boarding)
高中部校长（学生管理及宿舍管理）
- Mr. George - Head of High School (Academic)
高中部校长（学术）
- Mr. Fei - Principal 中方校长
- Ms. Tielman - Head of College and Head of DHSZ
执行校长

What if I am bullied or cyberbullied?
如果我被欺负或网络欺凌怎么办？

Don't suffer in silence – Seek help!
不要在沉默中承受——寻求帮助！

Speak to any adult in school.



SPEAK OUT, STAY SAFE.

勇敢倾诉 守护安全



Asking for help when you need it is a sign of strength. If you need help, but you don't think you can speak directly to an adult, then please share your problem by scanning the QR code below. This may be a personal problem, or a worry you have for a friend or classmate. We will deal with the issue quickly and sensitively.

当你需要帮助时，寻求帮助是一种力量的表现。如果你需要帮助，但又觉得无法直接与成年人交谈，请扫描下方二维码提出你的问题。这可能是个人问题，也可能是你对朋友或同学的担忧。我们将迅速而谨慎地处理这个问题。



DULWICH INTERNATIONAL | SUZHOU |
HIGH SCHOOL PROGRAMME
苏州德威国际课程高中项目



RIGHTS AND RESPONSIBILITIES

Rights	Responsibilities	Possible Consequences if a Student Does Not Meet Their Responsibilities
I have the right to be safe and happy in boarding and to be treated with respect	I have the responsibility to respect the rights of others and to treat them with understanding	• Restorative conversations: discussions aimed at building connection and shifting behaviour • Mentoring programme: students are expected to engage with a school assigned mentor • Informal parent contact: over the phone or email • Formal parent contact: written letter of communication with parents for repeated disappointments • Engagement and completion of programmes, for example, smoking cessation • Restorative action: action taken by the student that contributes to the school community positively • Behaviour contracts • Warnings • Internal suspensions • Out of school suspensions • Expulsion • After school detentions/ Saturday morning detentions • Restricted phone use between 24 hours-1 week
I have a right to feel safe and secure	I have a responsibility not to do anything which may threaten or cause danger to myself or others and to report any dangerous situation	
I have a right to be treated with respect and fairness	I have a responsibility to treat all staff and boarders with respect and honesty	
I have a right to learn	I have a responsibility to behave myself in boarding and to keep up to date academically	
I have a right to expect my property to be safe	I have a responsibility not to steal, damage or destroy property of others and to take good care of the school's property. I have the responsibility to label all my property	
I have a right to be protected against threats to my health	I have a responsibility not to smoke, vape, drink alcohol or take drugs or encourage any other student to do so	
I have a right to have a clean, pleasant, well-maintained campus and boarding house	I have a responsibility to care for the environment, to keep it neat and clean	

PRINCIPLES AND PRACTICES OF BOARDING AT DULWICH INTERNATIONAL HIGH SCHOOL PROGRAMME SUZHOU

- To provide a calm, inclusive and stimulating environment in which each boarder can develop personally while learning to live in a close-knit community.
- To instill respect and a desire for truth and honesty.
- To create an atmosphere of trust in which each boarder feels able to approach any member of the community (staff or student), confident in the knowledge that he or she will be listened to and respected as an individual.
- To create an atmosphere of tolerance and acceptance of differences in which teasing, harassment and bullying do not develop.
- To provide opportunities for boarders to develop through a structured CCA programme with appropriate facilities in an atmosphere which offers encouragement and values effort.
- To provide accommodation that is safe, comfortable, and suited to the needs of boarders according to age and maturity and which offers adequate levels of privacy.
- To safeguard and promote the emotional and physical well-being of each boarder by providing the best possible food, medical care, and security.
- To provide appropriate facilities to satisfy boarders' leisure requirements.
- To develop in each boarder a sense of responsibility and respect for himself or herself and their environment.
- To develop in each boarder the ability to work as part of a team and to offer opportunities to practice leadership.

THE STRUCTURE OF OUR BOARDING HOUSE

ASSISTANT HEAD OF SCHOOL (BOARDING)

The Assistant Head of School (Boarding) is responsible for the overall operational leadership, safeguarding oversight, and daily management of boarding at DHSZ. The role ensures that the ethos, routines, wellbeing systems, and expectations of Alleyn House are upheld consistently whilst supporting students' holistic growth, wellbeing, and academic success.

The Assistant Head of School (Boarding) oversees staffing structures, duty systems, communication between boarding and academic staff, and wider student wellbeing systems across the boarding community. The role also supports parent communication, staff development, behavioural oversight, and safeguarding practices to ensure a safe, structured, and supportive environment for all students.

SENIOR HOUSE PARENTS

House Parent will assume responsibility for the students living in boarding when they are on duty. Their priority is the well-being of students, and they will lead a team of Boarding Mentors to ensure that the Dulwich standards and expectations are maintained.

ASSISTANT HOUSE PARENT

The Assistant House Parent supports the daily operational systems and supervision structures across boarding. The role assists with routines, medication systems, room checks, logistics, student supervision, and active support during busy transition periods throughout the day.

The Assistant House Parent also works closely with students through wellbeing support and mentoring conversations whilst helping maintain routines, expectations, and a positive community environment within Alleyn House.

BOARDING ACADEMIC MENTOR

The Boarding Academic Mentor supports students' academic progress, study habits, and intellectual development within the boarding environment. The role works closely with students, teachers, and boarding staff to identify concerns early and provide targeted academic support where required.

The Academic Boarding Mentor coordinates study support systems, revision guidance, peer mentoring opportunities, and intervention strategies designed to help students develop confidence, independence, and resilience in their learning.

FLOOR MENTORS

Floor Mentors are responsible for the direct relational oversight and daily supervision of students on their designated boarding floors. They lead morning and evening registrations, room checks, routines, and help maintain a safe, positive, and respectful environment within boarding.

Floor Mentors are often the students' first point of contact and play an important role in building relationships, supporting wellbeing, facilitating Dragon-Soaring Time (DST), and identifying safeguarding or emotional concerns early. They work closely with the wider boarding team to support positive routines and boarding culture across Alleyn House.

STUDENTS - ACCEPT THE CHALLENGE!

Embarking on the boarding journey at DHSZ is an exciting opportunity for growth, independence, and personal discovery. Boarding is far more than simply living away from home; it is an experience that challenges students to develop resilience, responsibility, confidence, and strong relationships within a supportive and diverse community. Alongside academic excellence, students are encouraged to engage fully in the wider life of boarding through leadership opportunities, activities, service, cultural experiences, and meaningful peer connections. Our staff are committed to ensuring every student feels supported, valued, and challenged throughout their journey.

At DHSZ, there is much to look forward to. From community events and student leadership opportunities to evening activities, mentoring programmes, and shared experiences, boarding life is designed to help students thrive both academically and personally. Students are encouraged to embrace new challenges, develop lifelong friendships, and build the skills needed to succeed within an increasingly global and interconnected world. With a strong focus on wellbeing, belonging, balance, and holistic development, boarding at DHSZ becomes a place where students not only study and live, but genuinely flourish.

AYIS

A dedicated team of boarding Ayi's help maintain the cleanliness and smooth daily operation of Alleyn House. They are not employed to tidy students' personal belongings and will report concerns regarding the cleanliness and organisation of rooms and common areas to boarding staff when necessary. They are highly valued members of our community, and all students are expected to treat them with kindness and respect at all times.

NURSE

During the school day and until 21:30 each evening, a school nurse is available within the Medical Centre located on the first floor of Alleyn House to support students' medical and wellbeing needs.

GUARDS

Boarding maintains a 24-hour security presence to help ensure the safety and security of all students within Alleyn House. Our guards are important members of the boarding community, and students are expected to treat them with respect and professionalism at all times.

BOARDING PREFECTS

Our Goal: "Fostering Student-Led Leadership and a Vibrant Boarding Community"

At DHSZ, we strongly believe that student leadership is developed through opportunity, responsibility, service, and meaningful participation within the community. Boarding provides students with a unique environment to grow in confidence, develop interpersonal skills, and learn how to positively influence those around them. Our student leadership model is designed to ensure all students feel heard, valued, and connected whilst promoting a strong sense of belonging, community spirit, and shared responsibility across Alleyn House.

Student Leadership Application and Selection:

Students are encouraged to apply for a range of leadership opportunities within boarding that reflect service, initiative, collaboration, and positive role modelling. Leadership at DHSZ is not limited to titles alone; rather, it is viewed as an ongoing process of growth where students learn to communicate effectively, support others, and contribute positively to the wider community. Our selection process aims to identify students who demonstrate enthusiasm, integrity, relational awareness, and a genuine commitment to improving the boarding experience for others.

Executive Boarding House Prefects:

Boarding appoints a team of Executive Prefects who help lead and represent the wider boarding community within Alleyn House. These students work closely with boarding staff and fellow prefects to facilitate meetings, support student voice initiatives, organise activities and events, and strengthen communication across the boarding community. They also help create informative content and contribute ideas that enhance boarding culture, engagement, wellbeing, and student belonging.

Boarding Prefects:

Each boarding floor has designated student leaders who support staff in promoting positive routines, communication, and community culture. These students assist with floor meetings, activities, welcoming new students, and helping maintain respectful and organised shared spaces. They also gather student feedback, celebrate important community moments, and help strengthen connections between students, staff, and the wider boarding community. Through these roles, students develop leadership skills whilst learning the importance of empathy, accountability, collaboration, and service.

This student-led leadership approach encourages students to actively contribute to the boarding environment and take ownership of their role within the community. By creating opportunities for leadership, responsibility, and student agency across all year levels, DHSZ aims to foster a boarding culture where every student feels supported, connected, and empowered to grow both personally and collectively.



OUR BOARDING HOUSE

Alleyn House



Alleyn House is the co-educational boarding residence located on the DHSZ campus, providing a safe, structured, and supportive environment for both male and female students. Boarding staff are on duty 24 hours a day, 7 days a week, with both full-time and part-time staff residing within the residence to ensure consistent supervision, wellbeing support, and pastoral care for all students.

Alleyn House is named after Edward Alleyn, the founder of Dulwich College. A renowned actor associated with Shakespeare's Globe Theatre and a successful entrepreneur within Elizabethan and Jacobean theatre, Alleyn was recognised as one of the most influential cultural figures of his time. At the age of 47, he established a school in London with the vision of providing young people with strong academic foundations, rich artistic opportunities, and the values and character needed to contribute positively to society — principles which continue to shape the Dulwich educational philosophy today.

Alleyn House Staff

Monica Wang, Assistant Head (Boarding)

Ms. Wang, residing on the first floor of Alleyn House, has been an integral member of the DHSZ boarding community for the past 8 years. Having progressed through multiple leadership and operational roles within the school, she brings extensive experience in boarding management, student wellbeing, pastoral care, and residential operations. Her calm leadership, strong relational approach, and deep understanding of boarding life have played a significant role in fostering a supportive, structured, and student-centred environment within Alleyn House.



Beyond her leadership responsibilities, Ms. Wang is passionate about building meaningful relationships with students and creating a strong sense of belonging within the boarding community. A keen food and sports enthusiast, she regularly supports and engages in boarding events, activities, and student initiatives. Known for her approachable nature and open-door philosophy, Ms. Wang is highly respected by students and staff alike for the guidance, care, and encouragement she consistently provides to boarders throughout their journey at DHSZ.

Jinky Jin, Senior House Parent

Ms. Jin has spent the past 5 years within DHSZ's boarding department and brings 6 years of experience within the education sector, with a strong focus on pastoral care, safeguarding, and student wellbeing. As Senior House Parent, she plays an important role in supporting the daily routines, emotional wellbeing, and holistic development of boarding students, particularly within the lower school years.

Ms. Jin is known for her calm and supportive approach, helping students build confidence, develop positive routines, and successfully transition into boarding life and the wider Dulwich community. Through mentoring, relationship-building, and the organisation of activities and community events, she works closely with students to foster a welcoming, inclusive, and positive boarding environment where students feel supported both personally and socially.



Catherine Lv, Senior House Parent

Ms Lv brings a highly relational, compassionate, and student-centred approach to boarding life at DHSZ. Having progressed through multiple roles within the boarding department - first as a Floor Mentor, then as Assistant House Parent, and now as Senior House Parent - she brings extensive pastoral experience, operational understanding, and deep knowledge of student wellbeing within Alleyn House. Her previous experience in Human Resources also adds significant value to her role, particularly through her strong communication skills, organisational awareness, and ability to foster positive relationships across students, staff, and families.



Known for her empathy, emotional intelligence, and calm presence, Ms Lv is highly respected within the boarding community for the care and guidance she provides to students each day. She is passionate about creating a welcoming and supportive environment where students feel safe, connected, and genuinely cared for throughout their boarding journey. Through mentoring, relationship-building, community events, and daily well-being support, Ms Lv helps ensure Alleyn House remains a positive and nurturing second home for all students.

Red Zeng, Assistant House Parent

Mr Zeng brings a positive, energetic, and highly relational approach to boarding life at DHSZ. With growing experience within the boarding department, he plays an important role in supporting the daily routines, well-being, and supervision of students across Alleyn House. Passionate about student engagement and community culture, Mr Zeng is particularly enthusiastic about sports and activities, regularly encouraging students to become involved, active, and connected within boarding life.



Known for his empathetic nature and approachable personality, Mr Zeng builds strong relationships with students and is attentive to their emotional well-being and individual needs. His calm, supportive approach allows students to feel comfortable seeking guidance and encouragement when needed. Through his involvement in activities, mentoring conversations, and daily boarding routines, Mr Zeng helps foster a positive, inclusive, and welcoming boarding environment for all students.

Teresa He, Academic Boarding Mentor

Ms He is a DHSZ alumna who previously worked within boarding as both an intern and a Floor Mentor before travelling to Harvard University to pursue her Master's degree. Returning to DHSZ to complete her PGCE whilst living in boarding, she brings a unique combination of international perspective, academic mentoring experience, and a strong understanding of the student journey within Alleyn House. Passionate about intellectual growth and student well-being, Ms He supports students through academic mentoring, study support, and positive relationship-building, fostering a boarding environment where students feel both challenged and supported in their learning.



TYPES OF BOARDERS

Boarding Arrangements and Options

At Dulwich International High School Programme Suzhou, our boarding houses cater to students with varying boarding needs and preferences. It is important to note the following arrangements:

Allocation of Students:

- Boarding at DHSZ accommodates weekly and termly students and, when possible, upper school students (Y12 & Y13).
- Students will receive notification of their placement before the commencement of the school year in August.

Boarding Programme Overview:

Our comprehensive boarding programme offers a range of options to suit different student requirements:

Weekly Boarding

- Weekly boarders stay at school for five nights a week. They return home after school on Friday afternoon and rejoin Alleyn House between 16:00-20:30 on Sunday.
- Weekly boarders arriving after 16:00 on Sunday should be prepared for the week ahead.

Termly Boarding

- Termly boarders reside on campus seven days a week throughout the academic term and are encouraged to actively participate in the wide range of weekend activities, events, and community programmes organised by the boarding team.

Termly boarders return home during school holidays and compulsory boarding closure periods, with all closure dates communicated clearly at the beginning of each semester. During the two designated national holiday closures across the academic year, students are required to stay with parents, guardians, or approved guardianship arrangements whilst boarding is closed.

A range of monthly boarding events and community activities are organised throughout the year, with the expectation that all termly boarders participate and contribute positively to boarding life. Termly boarders may request weekend leave up to four times per term, or as otherwise

communicated and approved in advance by boarding staff.

It is important to note that Alleyn House offers single, double, and quad room options, with boarding fees varying accordingly. These room arrangements are designed to support the diverse needs, preferences, and developmental stages of our boarding students whilst fostering a safe, supportive, and enriching boarding experience for all.

Occasional Weekend Boarding

Weekly boarding students may stay at Alleyn House over selected weekends by prior arrangement and subject to availability. An additional charge of 260 RMB per night applies, and students are expected to bring their own bedding for weekend stays. Flexi boarding during the school week may also be arranged in consultation with the Head of Boarding where appropriate, allowing families additional flexibility and support based on individual circumstances and student needs.

Routines

Prioritizing Quality Sleep: Nurturing Well-being

At DHSZ, we recognise the significant role quality sleep plays in supporting adolescent wellbeing, emotional regulation, physical health, and academic performance. Research consistently highlights the importance of students receiving approximately 8–10 hours of sleep per night, particularly within high-performing educational environments where balance, recovery, and routine are essential.

Transitioning into boarding life can sometimes present challenges, particularly regarding the healthy management of electronic devices and screen time. Excessive device use late at night can negatively impact sleep quality, concentration, and overall wellbeing due to the disruption caused by blue light exposure and overstimulation before sleep. To support healthy routines and positive wellbeing habits, boarding operates a lights-out policy at 23:00, with variations depending on students' age, year group, and levels of supervision.

Students are expected to develop responsible digital habits and balanced routines whilst living in boarding. Through structured routines, supervision, and ongoing communication with families, we aim to support students in developing healthy sleep patterns, positive self-management skills, and overall wellbeing.

Screen Time

Parents are encouraged to discuss healthy screen time expectations with their child before entering boarding at DHSZ. Where students demonstrate ongoing difficulties managing digital devices responsibly, boarding staff may implement additional monitoring or temporary restrictions in consultation with families.

We may advise parents and temporarily remove digital devices if a student is exhibiting signs of:

- Habitually waking late or struggling to maintain healthy daily routines
- Avoiding people, activities, or opportunities they would normally engage with
- A noticeable decline in academic engagement, motivation, or achievement
- Experiencing unhealthy or disrupted sleep patterns
- A decline in emotional wellbeing, mental health, or physical health
- Misusing digital devices during study hall or overnight hours
- Difficulty maintaining focus, balance, or healthy self-regulation habits
- Signs of excessive screen dependency impacting relationships, wellbeing, or academic progress

Students use digital devices for a wide range of purposes, including homework, communication, entertainment, and social interaction. Whilst technology plays an important role in modern education and daily life, developing healthy screen habits is essential in helping students make responsible choices regarding when, where, and how devices are used within boarding.

The school prohibits the use of mobile phones during the academic day, whilst boarding additionally restricts device use during supervised study hall and overnight sleep periods. Students are expected to use technology responsibly and follow all boarding expectations regarding digital wellbeing and device management. Consequences will apply where expectations are not met.

Year 10 and Year 11 students are required to hand in all electronic devices between 21:25–21:45 each evening, with boarding staff monitoring the device room and recording submissions accordingly. Students must not hide devices or submit alternative devices in place of their own. Parents are asked to inform the boarding department if devices are changed or updated so records can be

Year 12 students are also expected to hand in devices overnight, although limited flexibility may be granted with approval from both parents and boarding staff based on demonstrated responsibility and positive self-management. Should device misuse negatively impact wellbeing, routines, or other students, these privileges may be removed and consequences will apply.

As senior students, Year 13 boarders are permitted greater independence regarding device use. However, this privilege is dependent upon responsible decision-making, healthy routines, and respect for the boarding environment. Students who misuse devices or disrupt the wellbeing and routines of themselves or others may lose this privilege and face further consequences where necessary.

Students must also understand the responsibilities and legal implications associated with technology use, including the inappropriate sharing of images, cyberbullying, online misconduct, and other behaviours that may place themselves or others at risk.

Room Allocations

At the end of each academic year, returning students are invited to indicate preferred roommates through a rooming request process. Whilst every effort is made to accommodate preferences, final decisions are based on what boarding staff believe will best support students' wellbeing, routines, relationships, and overall boarding experience. Students are encouraged to select roommates with compatible habits, routines, and study expectations to help foster a positive and respectful living environment.

New students are allocated rooms based on their profiles, interests, personalities, and year groups to support a smooth transition into boarding life and encourage positive peer connections.

Year 10 students are generally located on the upper floors of both the boys' and girls' wings, with room allocations typically organised by year group in a structure similar to the academic teaching wings. Older students are generally placed closer to the lower floors to support independence, routines, and leadership responsibilities within the boarding community.

Termly boarders and Year 13 students may be prioritised for larger quad rooms. As termly boarders reside on campus for extended periods and Year 13 students are granted increased academic independence, these room arrangements help support study routines, community living, and supervised in-room study expectations where appropriate.

DAILY ROUTINES

Sunday evening arrivals for weekly boarders are organised as follows:
Alleyn House is open from 16:00–20:30 for student arrivals and check-in.
Alleyn House Rotuines for: Monday, Tuesday and Thursday

Alleyn House: Monday, Tuesday and Thursday

06:45	Wake up
07:00 – 07:20	Register with Boarding Mentor
07:30	Alleyn House is closed, all boarders are out
07:30 – 07:50	Breakfast
08:00 – 15:35	School day
15:40 – 16:35	CCA and Boarding office hours
16:35 – 17:30	Alleyn House Open - Study Hall 1 – (Optional)
17:30 – 18:30	Dinner - no deliveries allowed, Y13s have dinner pass
18:30 – 20:00	Study Hall 2 (silent, individual, supervised study with targeted academic intervention and support where required)
20:00 – 21:25	Optional late study hall (library or dorm), free time, gym/music/dance activities
21:25 – 21:45	Register taken and hand in device
21:45 – 22:30	Device-free time/shower/get ready for bed. Lights out and no noise/hairedryers after 22:30

Enhancing Community Connection: Midweek and Weekend Boarding Routines

Every Wednesday evening, boarding follows a slightly more flexible routine designed to support student wellbeing, balance, and community connection. Following afternoon commitments, boarders may return to their dormitories during the second study hall period or choose to continue studying within the library and supervised academic spaces.

From 18:30 onwards, students not attending supervised library study may access their dormitories to use the evening in a way that best supports their personal wellbeing and academic needs. This may include academic review, organisation and preparation for the week ahead, mentoring conversations,

quiet reflection, social connection, rest, or participation in boarding activities and initiatives. Students may also order food deliveries between 20:00–21:00, whilst remaining responsible for maintaining the cleanliness and respectfulness of shared spaces and common areas.

Wellbeing Wednesdays are designed to create a healthier balance within boarding life by recognising the importance of routine, relationships, reflection, and personal wellbeing alongside academic success. The evening also provides valuable opportunities for students to strengthen community connections, engage positively with peers and staff, and further develop a strong sense of belonging within Alleyn House.

Friday and Saturday

From Friday 14:50 Termly Boarders start weekend mode with variety of activities. Saturdays provide students with opportunities to participate in a range of boarding activities, service initiatives, recreational outings, academic extension opportunities, or approved external tutoring programmes, helping promote balance, engagement, and holistic development beyond the classroom.

09:00 – 10:00	Breakfast in Alleyn House common room
10:00 – 10:30	Register taken in Alleyn House office
12:30 – 13:00	Lunch registration (Active registration for those on-site)
13:00 – 21:30	Free time and or, arranged activities
21:30 – 22:30	Registration – all students register at the Alleyn House office After 22:30 all students must be on their wing (male / female)

Sunday

09:00 – 10:00	Breakfast in the Alleyn House common room
10:00 – 10:30	Register taken in Alleyn House office
12:30 – 13:00	Lunch registration (Active registration for those on-site)
13:00 – 21:30	Free time and or, arranged activities (Weekly Boarders Return)
21:30 – 22:00	Electronic devices handed in, register taken Dragon-Soaring Time
22:00 – 22:30	Device-free time/shower/get ready for bed. Lights out and no noise after 22:30

Boarding House Bedtime Protocol and Community Etiquette

To support student wellbeing, healthy routines, and a respectful boarding environment, clear bedtime expectations are maintained throughout Alleyn House. From Sunday to Thursday, students are expected to begin preparing for bed from 22:30, with all lights out and rooms remaining quiet by 22:30 to ensure students receive adequate rest and recovery for the following school day.

After 22:30, students are expected to remain within their designated rooms unless in the case of an emergency or with boarding staff permission. As part of maintaining respectful community living, visits to other rooms should take place before 22:00 and only with the agreement of all students within the room.

Optional supervised study is available for lower school students on the first floor of Alleyn House for those requiring additional academic support or a structured study environment. Students attending this supervised study session must return their electronic devices to the main boarding office by 22:45. After this time, sleep and recovery become the priority to ensure students are physically, emotionally, and academically prepared for the following day.



Living within a boarding community requires respect for the routines, wellbeing, and rest of others. Boarding staff supervise the boarding floors from 22:30 onwards to help ensure quiet expectations and lights-out routines are followed consistently.

Where noise, disruption, or inappropriate device use impacts others within the community, sanctions may apply, including the temporary submission of electronic devices. Students are also asked to avoid using hairdryers or other loud appliances after 22:30 in order to maintain a calm and respectful environment for all boarders.

COMMUNITY EVENTS FOR TERMLY BOARDERS 2026/27

Boarding Events Throughout the Year at Dulwich: Celebrating Values and Community

Termly boarders will have these events either included in their fees or offered at a subsidised rate. Weekly boarders may join at an additional cost.

Date	Event
August	Laser Tag, Bowling & Dinner Kick off the year with an exhilarating Friday night of fun, friendly competition, and bonding.
September	Outdoor KTV Embrace the outdoors and showcase your singing talents in a lively, open-air karaoke session.
October	Jinji Lake Wellbeing Walk (Walkathon Challenge) Promote health and mindfulness with a scenic walkathon around Jinji Lake.
November	Universal Studios & Cultural Heritage Tour Dive into the magic of Universal Studios and explore China's rich cultural history.
December	BWF World Tour Finals, Hangzhou Witness elite badminton athletes compete on the global stage and celebrate the spirit of sportsmanship.
January	Suzhou Orphanage Service & Ancient Suzhou Amazing Race A day of meaningful community service. Explore Ancient Suzhou in a fast-paced, team-based race.
February	Taicang/Wuxi Indoor Skiing Hit the indoor slopes and enjoy winter fun, perfect for adventure lovers.
March	Sixth Sense Art Exhibition & Lunch (Shanghai) A creative day out exploring art installations, followed by a relaxing lunch.
April	Dongshan Mountain Hike & Overnight Camping Hike through scenic trails, enjoy bubble tea and a late lunch, and camp under the stars.

May	Shanghai STEM Exploration – Aviation & Maritime Logistics Discovery Day A hands-on educational outing delving into transport engineering.
June	Termly Dragon Boating & Staff Dinner Celebrate the end of term with a thrilling dragon boating experience and a shared team dinner.

Global Citizenship in Dulwich and in Boarding

Boarding offers a unique environment that fosters the development and promotion of global citizenship.

Living in a diverse community of students from around the world, boarders at DHSZ are immersed in multicultural experiences daily. Through interactions with peers from different backgrounds, languages, and cultures, students learn to appreciate diversity, respect others' perspectives, and develop empathy.

DHSZ's holistic approach to education includes opportunities for students to engage in service projects, cultural exchanges, and collaborative learning experiences, further enhancing their global awareness and understanding. By living and learning in this dynamic environment, boarders at DHSZ have the skills and mindset to become compassionate, open-minded global citizens, prepared to contribute to an interconnected world positively.

Date	Event	Activities
September 2026	Save September	Eco-Challenge - Floor Competition: Bulletin on reducing energy and water usage, weekly measurement of energy and water consumption. Floor competition using a point system for recycling, water reduction, and energy conservation.
September 2026	R U OK Day	R U OK Day: Organise peer check-ins, discussions, and poster campaigns to raise awareness about mental health and the importance of checking in with one another.

10th October 2026	World Mental Health Day	Dragon-Soaring Time: Discussions on vulnerability and reaching out for help. It's OK to ask for help. But how?
11th October 2026	International Day of the Girl Child	Guest Speaker Event: Featuring a special guest discussing overcoming adversity as a female, her personal experiences, and advocacy for women's rights. Leadership panels, mentorship circles, and a "Girls in STEM" showcase
October 2026	Show Racism the Red Card - Wear Red Day	Wear Red Day: Students wear red, participate in discussions, workshops, and create artwork promoting unity and diversity. Hidden Racism challenge - the unseen.
November 2026	No Carbon November House Competition	Boarding Goes Green: Tree planting, boarding rooftop garden creation, and sustainable practices competition.
9th-13th November 2026	Anti-Bullying Week	Make a Noise About Bullying: GIF competition and hidden bully challenge.
13th November 2026	World Kindness Day	3 Acts of Kindness Challenge: Encouraging students to perform three acts of kindness.
16th November 2026	International Day of Tolerance	Cultural Exchange Fair: Alley House floor display boards will showcase the rich cultural heritage of Chinese provinces our students have ancestral ties to, culminating in an evening of cultural performances / or a "Student MasterChef" night featuring tastes from across China.
19th November 2026	International Men's Day	Men's Health and Wellness Workshop: Discussions, workshops, sports, yoga, and a special movie screening outdoors.

3rd December 2026	International Day of Persons with Disabilities	Awareness Bulletin: Information on disabilities and inclusivity.
5th December 2026	International Volunteer Day	Volunteering: Encourage students to plan and prepare volunteer activities and post photos of their service activities.
11th December 2026	National UNICEF Day	Visit to Suzhou Orphanage and Children's Hospital: 12th December - Encouraging students to participate in service activities.
22nd February 2027	International Mother Language Day	Cultural Night and Lantern Festival: Special Dinner, Performances, poetry readings, storytelling, and displays of traditional artefacts or costumes.
8th March 2027	International Women's Day/ Month	1 Hour Without Women: Participants wear purple shirts to show solidarity and raise awareness about female rights.
12th March 2027	Arbor Day	Tree Planting: Planting trees around the boarding area.
7th April 2027	World Health Day	Healthy Living Challenge: Meatless day, team health challenges, healthy cooking contests, fitness activities, and mental health awareness. (Honoured on 12th April)
22nd April 2027	Earth Day	Eco-Scavenger Hunt: Evening teams complete eco-friendly tasks around campus, such as litter picking, photographing wildlife, finding energy-saving devices, and harvesting previously planted vegetables.

Dragon-Soaring Time

Also known as Long Teng Shi Jian (龙腾时间), Dragon-Soaring Time (DST) is a core part of the DHSZ boarding experience and is designed to support the holistic development, wellbeing, and personal growth of our students.

Taking place on Wednesday and Sunday evenings, DST is grounded in the belief that strong relationships, mentorship, and meaningful conversations are central to student success and belonging within boarding life. During these sessions, Floor Mentors meet regularly with their tutees to provide guidance, encouragement, and personalised pastoral support within a safe and supportive environment.

Conversations during DST may focus on academic progress, wellbeing, friendships, routines, emotional health, goal-setting, or wider aspects of personal development. These sessions help foster trust, open communication, and positive mentoring relationships whilst ensuring students feel seen, supported, and genuinely connected within the boarding community.

Through consistent mentorship and individualised support, Dragon-Soaring Time aims to create a nurturing environment where students can develop confidence, resilience, independence, and a strong sense of belonging both academically and personally.



ARRIVAL AND LEAVING PROCEDURES

Campus Departure Guidelines

To ensure the safety, wellbeing, and safeguarding of all students, boarding students are generally not permitted to leave campus independently from their arrival on Sunday evening until the conclusion of the school day on Friday afternoon. During this period, external activities, dinners, classes, or appointments should not be arranged unless approved in advance by boarding staff.

If a student needs to leave campus during the school day and return to boarding the same day, appropriate permission must be obtained, and students are expected to return to campus before 17:00 unless otherwise authorised. Year 13 students may be granted increased independence privileges, including permission to leave campus for lunch or dinner from Monday to Thursday, based on demonstrated responsibility and parental approval.

The safety and security of all boarders remains a priority. Any attempt to leave campus without permission, breach boarding expectations, or misuse leave privileges may result in consequences, including restricted leave, loss of privileges, device restrictions, or further disciplinary action where appropriate.

To support the health and wellbeing of the wider community, parents are kindly asked not to return students to boarding if they are unwell, particularly if displaying symptoms such as fever, vomiting, or contagious illness.

All leave requests must be submitted through the official DHSZ Boarding Leave Request platform via Microsoft Teams Power BI and confirmed by a parent or authorised guardian through email communication with the boarding department. Boarding reserves the right to decline leave requests where concerns exist regarding safeguarding, student wellbeing, attendance, academic commitments, or the wider needs of the boarding community.

Registration - Alleyn House

All boarders are required to register with their Floor Mentor before 07:20 each morning and again at 21:30 each evening to ensure student safety, accountability, and accurate supervision throughout the boarding day.

Weekends

All termly boarders may request permission to leave campus during weekends with parental consent and boarding approval.

Friday	14:50 - 21:30
Saturday	10:00 - 21:30
Sunday	10:00 - 18:30

If students need to leave campus before 10:00, parents are required to request leave directly through boarding.dhsz@dulwich.org. Students and families may apply for weekend leave from Thursday onwards prior to the weekend.

All students must register with the duty boarding staff at 10:00 and sign in/out through the Alleyn House Office when departing or returning to campus to ensure accurate safeguarding and supervision procedures are maintained.

Midweek and Termly Leave Protocols: A Streamlined Digital Process

At DHSZ Boarding, all leave requests — including midweek academic absences, weekend leave, and termly leave — must be submitted electronically through the official Boarding Leave Request platform via Microsoft Teams Power BI within the designated student channel.

Students in Year 11, IG1, Year 12, and Year 13 may request approved midweek academic leave for educational purposes such as external tutoring, academic appointments, or examination preparation. To support safeguarding, communication, and academic accountability, all requests must follow the approved boarding leave procedures and receive confirmation from both parents and boarding staff prior to departure.

- Complete the Midweek Leave Request form digitally and submit it by Sunday at 21:00 at the latest for boarding review and approval.
- Communicate proactively with parents and ensure parent confirmation is received by the boarding department prior to approval.
- Include all required details within the request, including the purpose of leave, destination, emergency contact information, and a confirmed return time of 21:00 on the same evening.

Once verified by boarding staff and confirmed by parents, leave requests will

be approved and students' facial recognition access permissions updated accordingly. Parents and students will then receive an automated email confirming whether the request has been approved or declined. This digital process helps ensure safeguarding, accountability, clear communication, and accurate supervision whilst supporting students in balancing their academic commitments, wellbeing, and independence responsibly.

Food

To support student wellbeing, healthy eating habits, campus security, and the smooth operation of boarding routines, take-out food and external drink deliveries are not permitted on campus from Sunday 16:30 until Friday 14:30. The only exception is during Wellbeing Wednesday from 20:00–21:00, where approved deliveries are permitted as part of the more flexible boarding routine.

For students remaining in boarding over the weekend, a self-service breakfast is provided within the Alleyn House Common Room on Saturdays and Sundays. This is included within the boarding fee and ensures students have access to a convenient and nutritious breakfast option whilst remaining on campus.



BOARDING HOUSE FACILITIES & SERVICES

Each floor within Alleyn House is equipped with a 24-hour hot and warm water dispenser for student convenience and wellbeing.

Laundry facilities are centrally located within boarding and are operated by outsourced staff from 07:30–16:30, Monday to Friday. Termly boarders are responsible for managing their own laundry and should use the designated laundry room accordingly, which is locked at 22:00 each evening. Students are expected to provide their own laundry bags and detergent, both of which can also be purchased through the Alleyn House Office where required.

A shared refrigerator is available on each boarding floor, and students are expected to store and manage food responsibly, dispose of expired items promptly, and respect the belongings of others at all times. Refrigerators will be cleared during holiday and boarding closure periods.

Cooking within the common rooms is not permitted for health and safety reasons. However, students may request supervised access to the student kitchen in advance through boarding staff.

Our Ayi team conducts daily cleaning and disinfection of student rooms and shared areas. Students are expected to contribute positively to community living by maintaining tidy rooms, organising personal belongings responsibly, and emptying bins regularly.



Respect for and protection of boarding house facilities are paramount; Boarders will be held accountable for any damages they cause and responsible for repair costs.

Termly boarders are permitted to receive parcels during specific times:

Friday 14:50-Sunday 21:00

Weekly boarders are not permitted to receive parcels.

Parcels that remain uncollected by the end of each term will be disposed of.

School Address:

Dulwich International High School Programme Suzhou, Fangzhong Street,
near East Zhongxin Avenue SIP, Suzhou, Jiangsu
PRC 215021

苏州市工业园区港田路360号德威国际高中东门（全家对面）



IMPORTANT BOARDING INFORMATION

Parent Visits

To support safeguarding, student routines, and the privacy of the boarding environment, parents are generally not permitted to access student rooms or boarding floors during the academic year, with the exception of the official move-in period at the beginning of the school year and designated departure days at the end of the academic year. Parents visiting termly boarders during weekends should meet students at the main school gate unless otherwise arranged with boarding staff. If parents wish to deliver items to students, they are kindly asked to contact the boarding department in advance to arrange collection or delivery procedures.

Induction of New Boarders

A carefully structured induction programme is implemented at the beginning of each academic year to help students transition successfully into boarding life and become familiar with routines, expectations, safeguarding systems, and community culture within Alleyn House. We recognise the importance of belonging, relationship-building, and student wellbeing during this transition period, and ongoing mentoring, orientation activities, and community programmes are designed to help students settle confidently into boarding and contribute positively to the wider community.

Meeting with Parents

The Assistant Head of School (Boarding), Senior House Parents, and wider boarding staff are always available and happy to meet with parents and guardians to discuss student wellbeing, academic progress, routines, or wider boarding matters. To ensure meetings are purposeful and well-organised, parents are encouraged to arrange appointments in advance. Meetings may take place online, by telephone, or in person depending on availability and family preference.

Guardianship

Parents remain the primary guardians of all boarding students and are responsible for arranging collection in cases involving illness, suspension, emergencies, or other situations requiring students to leave boarding temporarily. All boarders must have an authorised guardian or emergency contact located within Suzhou who can respond promptly if required.

Regardless of age, students are not permitted to live independently outside of school-approved accommodation arrangements. Emergency contact information provided by families must remain accurate, active, and accessible at all times. These expectations form part of the official guardianship agreement signed by families during the enrolment process and are essential in supporting student safeguarding and wellbeing.



What to bring to boarding

Students are responsible for their personal belongings.

Each room has a lockable wardrobe. The wardrobe must be used for the storage of all valuable items. Students are encouraged to make their room on their own; pictures, posters etc. should be attached to wardrobes, desks or doors instead of walls.

Below is a list of belongings you need to bring to boarding in addition to the requirements of school uniform and other items needed for school.

Everything, including laptops and phones, should be named and easily identifiable.



Common Questions & Checklist for Boarders

宿舍常见问题答疑清单



Items provided 宿舍已提供物品	What to bring 可以携带的物品	Banned Items 禁止携带的物品
Bed (1m*2m) 床	Nightwear 睡衣类	All living creatures 所有的宠物
Mattress 床垫 Mattress Cover 床垫防尘罩	Bath towel 浴巾毛巾类	BB guns, air guns, toy guns, laser pens, knives, weapons of any other description BB枪, 玩具枪, 激光笔, 刀, 任何其他类型的武器 (美甲/纹身用品)
Washing/dryer machine/ laundry bag 洗衣机及烘干机, 洗衣袋 (洗衣液/周中由学校提供, 周末需自备洗衣液) 周一-周五: 住学生可在每天早晨离宿时将洗衣袋放至一楼楼梯间大洗衣房内, 阿姨将洗净的洗衣袋分楼层送至宿舍一楼洗衣柜内, 住学生可在放学后自取。 (长住生周五下午-周日可自行使用洗衣房, 洗衣液需自备)	Wash bag 洗漱袋 Washbasin 洗漱盆	Vaping, alcohol, cigarettes, lighters etc. Whatever it is empty/used or not, serious consequence will come up if found including but not limited on suspension from boarding/class 电子烟, 酒精, 香烟, 打火机等 (不管有没有用过还是空包装, 一经发现, 严肃处理-停宿/停课)
Smith drinking water machine (24-hour hot/warm water served) 史密斯直饮水机, 24小时有热水及温水	Shaving kit (if required) 剃须刀类	High power appliances and others like cooking pots, hot water pots, extension cords 大功率及其他电器如电煮锅, 热水壶, 拖线板等 (will be confiscated once found and be returned to parents by the end of term, 一经发现, 将被没收, 并在学期末还给家长)
Fridge 冰箱 Microwave 微波炉	Phone, iPad, computer, charger 手机, 平板, 电脑, 充电器	Large electrical items, e.g. TVs, refrigerators, microwaves, fans, large music systems, games consoles 大型电子产品, 电视, 冰箱, 微波炉, 风扇, 大型音乐设备, 游戏机
Desk, closet, AC, independent bathroom in each room 每个房间都有学习桌, 衣柜, 空调, 独立卫浴 Each desk has a standard socket 每张学习桌配备专用固定插座, 学生不得自带拖线板及其他插座	Desk light 小台灯	Any medication without permission and notes both from parents & school 未经学校和家长双方同意和知照而携带任何药品
Food vending machine 食物自动贩卖机	Coat Hangers 挂衣架	Pornographic material, violent and other inappropriate movies, t-shirts with inappropriate slogans and pictures, serious consequence will come up if found including but not limited on suspension from boarding/class 观看/拍摄/传播色情, 暴力材料和带有其他不适当标语/图片的衣物, 一经发现, 严肃处理-停宿/停课
Garbage bin, trash bag tissue 垃圾桶, 垃圾袋, 卫生卷纸 每周更新提供	Standard uniforms, black leather shoes 标准校服, 黑色皮鞋	Wi-Fi routers/portable Wi-Fi 无线路由/移动Wi-Fi Pull-up bars and punch-bags/fitness equipment 引体向上杆和沙袋和一切健身器材
	Casual clothes as required (but not too many!) 不要带太多衣服	Skateboards 滑板 Mahjong, playing cards, chips, and other gambling-related products 麻将, 扑克牌, 筹码等赌博类产品
	Duvet and pillow and sheet/covers Size of bed in AH 100x200cm 被子, 枕头和床单 (床上用品自备) 尺寸 1米*2米	Delivery food without permission 没有经过允许, 擅自点外卖
	Tooth brush/ Soap/ Toothpaste/ Shampoo/Conditioner/Washing detergent 牙刷, 牙膏, 肥皂, 洗头膏, 护发素, 洗衣液 (洗衣液周中由学校提供, 周末住宿需自备)	
	Alarm Clock (DO NOT RELY ON A PHONE TO WAKE YOU UP!) 闹钟	
	Feminine Hygiene products 女生卫生用品	
	Snacks, milk, drinks, fruit 零食, 牛奶, 饮料, 水果	

Weekly Boarder: Sunday evening - Friday afternoon

周住生: 周日晚上4-8点30返校, 寄宿至周五下午2点40放学回家

Termly Boarder: Reside on campus seven days a week except during long holidays indicated in school calendar

长住生: 学期中每天寄宿, 除了长假, 宿舍关闭, 长住生回家或自行安排。(具体日期参考最新校历)

Single, double and quad rooms are provided in boarding with different fees and except new Y10s, all other year groups can choose single rooms

宿舍房型根据价位和需求不同, 分为单人/双人/四人房。除了10年级新生外, 其他年级均可选择单人房

Parents are not allowed to enter boarding unless the night before first school day in August and the last school day in June according to our school calendar

家长在每年8月开学前一天可以统一进宿舍帮助铺床, 以及每学期6月最后一个上学日进宿舍帮忙收拾行李, 其余时间均不能进入宿舍 (具体日期参考最新校历)

Two inspections per week and spot check will be conducted too. All banned items will be confiscated directly and suspension will be placed.

每周两次宿舍检查, 以及随机抽查, 任何违禁品当场没收并停宿。

Only Termly boarder can receive parcels in specific times as below: 只有长住生在特定时间内可以接收快递包裹 (非外卖), 周住生不可以

周五14:40-周日21:00

德威宿舍地址: 苏州市工业园区田田路360号德威国际高中东门 (全家对面)

All boarding staff are working from 3:30pm during weekdays, please send email to boarding account and for emergency, you can give a phone call. All emails will be replied within 24 hours and we suggest parents to send boarding email in advance for leave request.

寄宿部老师工作日下午3:30上班, 我们鼓励家长非紧急情况可以通过宿舍邮箱联系寄宿老师, 特别是请假等需求, 建议提前发邮件, 寄宿部会尽快批复并在24小时内回复邮件, 紧急情况可以电话联系: 18012781317 18913577170 /19951276480/ 0512-67875159

宿舍公共邮箱: Boarding.dhsz@dulwich.org

Outside school hours, students are permitted to wear appropriate casual clothing.

Students should always dress appropriately in boarding.

Female staff work on the boys' floors, and at times male staff may be on the girl's floors. Staff will announce themselves when on the floor. Students and staff should not dress in a way that could cause embarrassment.

Students are prohibited from wearing nail extensions and non-natural hair colours. If such violations occur, boarders will be required to leave campus to rectify them after school hours.

Additionally, all boarders must adhere to the standard uniform policy, including appropriate footwear, when entering campus on school days.



Banned Items

Where boarding staff have reasonable grounds to suspect the presence of harmful, unsafe, or prohibited items, the school reserves the right to conduct a search of a student's room, belongings, luggage, or bags in the student's presence and in accordance with safeguarding and school procedures. In certain circumstances, spot checks may also be conducted without prior notice to help ensure the safety, wellbeing, and security of the wider boarding community.

Any prohibited items discovered will be confiscated immediately and stored securely until they can be collected or transported home where appropriate. Certain items — including vapes, alcohol, lighters, cigarettes, e-cigarettes, dangerous objects, or other prohibited substances — may result in serious consequences, including suspension from boarding and/or school. In some cases, confiscated items will not be returned. The school reserves the right to involve parents, guardians, or external authorities where necessary in line with safeguarding and legal responsibilities.

The list below is not exhaustive, it includes examples of prohibited items.. The school reserves the right to determine which items are prohibited from campus whether they are included in the list below or not.

- All living creatures or pets
- BB guns, air guns, toy guns, laser pens, throwing stars, knives, weapons, or objects that may pose a safety risk to others
- Lighters, matches, tobacco products, lighter fluid, e-cigarettes, vaping devices, or vaping-related products
- Alcohol, illegal substances, or prohibited medication not declared through the school medical process
- Pornographic material, violent or inappropriate media, or clothing displaying offensive slogans or imagery
- Pull-up bars, punch bags, or large exercise equipment that may damage rooms or create safety concerns
- Personal Wi-Fi routers or unauthorised networking devices
- Large electrical appliances, including televisions, refrigerators, micro-waves, fans, large music systems, gaming consoles, or similar items
- Irons, hotplates, kettles, toasters, rice cookers, heated saucepans, or any

item containing an exposed heating element

- Extension cables or electrical adaptors brought from home that have not been approved by the school
- Bulky items, including large weights, small desks, oversized sports equipment, or excessive personal furniture
- Skateboards, scooters, hoverboards, or similar recreational equipment not approved by boarding staff
- Candles, incense, fireworks, or flammable materials of any kind

Alcohol/Vaping/Smoking/Illegal substances

DHSZ Boarding upholds high expectations and standards aligned with Dulwich values, student wellbeing, and community safety. All students are expected to read, understand, and adhere to the boarding terms and conditions, code of conduct, and wider school expectations prior to joining the boarding community.

Students are strictly prohibited from bringing banned substances or prohibited items onto campus, including alcohol, cigarettes, vaping products, illegal substances, or related paraphernalia. Students must also not arrive on campus under the influence of alcohol or other substances. Any prohibited items discovered will be confiscated immediately, and parents or guardians will be informed. Depending on the seriousness of the situation, consequences may include immediate collection from boarding, suspension from boarding and/or school, loss of privileges, or further disciplinary action in accordance with school policy. In serious cases, confiscated items may not be returned.

The use of alcohol, vaping products, smoking, or illegal substances is strictly prohibited due to the significant risks these behaviours pose to adolescent health, emotional wellbeing, safety, and development. Research consistently demonstrates the negative impact such substances can have on concentration, sleep, emotional regulation, physical health, addiction vulnerability, and long-term brain development during teenage years.

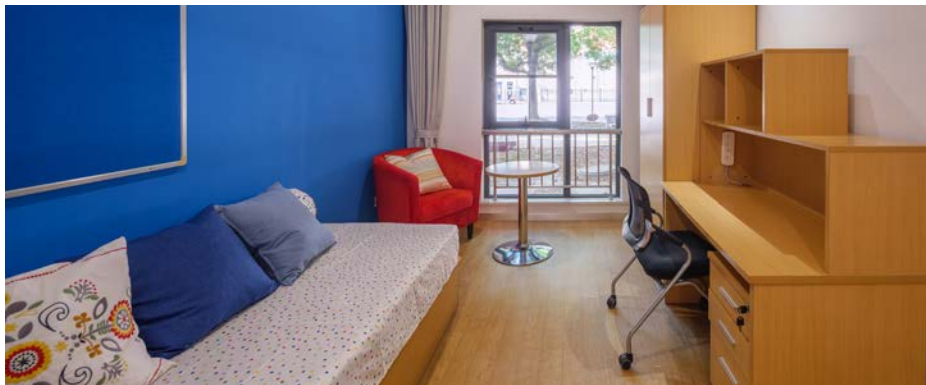
In addition to the health implications, these behaviours negatively impact the wider boarding environment, student relationships, safeguarding, and academic engagement. DHSZ Boarding is committed to maintaining a safe, healthy, and supportive community where students can thrive personally, socially, and academically.

To maintain a safe, healthy, and supportive environment for all students, serious consequences — including suspension and, in some cases, exclusion from boarding and/or school — may apply where students are found to be using, possessing, distributing, or under the influence of prohibited substances.

These expectations are in place to safeguard student wellbeing, uphold community standards, and reinforce the school's commitment to creating a positive environment where all students can thrive academically, socially, and personally.



ROOMING



Students share a study-bedroom with an en-suite bathroom, with room configurations accommodating between one and four students depending on year group, boarding status, and availability. Rooms are generally allocated for the full academic year to help promote stability, consistency, and positive community relationships within boarding.

Prior to the start of the school year, students are invited to indicate preferred roommates. Whilst every effort is made to consider friendship requests, room allocations are ultimately based on what boarding staff believe will best support student wellbeing, routines, compatibility, and the overall boarding environment.

Learning to live respectfully and collaboratively with others is an important life skill that supports students' development before university and independent living. Whilst some students successfully room together for several years, others may discover that strong friendships do not always translate into compatible living arrangements.

Students are encouraged to resolve minor disagreements respectfully and independently in the first instance, developing communication, empathy, and conflict-resolution skills. Where additional support is required, boarding staff, Senior House Parents, and the Assistant Head of School (Boarding) are available to assist in facilitating conversations and resolving concerns appropriately.

As room changes can impact multiple students and the wider boarding community, all requests must be discussed with boarding staff and approved through the appropriate boarding processes. Students who move rooms without permission may face boarding consequences or restrictions.

Room inspections

Regular room inspections are conducted by boarding staff to help maintain a safe, respectful, and well-organised boarding environment. These inspections allow staff to monitor room cleanliness, tidiness, wellbeing concerns, and the general condition of boarding facilities. Any damage caused by students may result in repair or replacement costs being charged accordingly. Students are expected to report any damages or maintenance concerns to boarding staff at the earliest opportunity.

Privacy

Students are expected to respect the privacy, boundaries, and personal space of others within the boarding community. Students may not enter another student's room without the permission of all room occupants and are strictly prohibited from entering the room of a student of the opposite sex.

Boarding staff will also respect student privacy and are expected to knock before entering student rooms wherever appropriate. Pastoral conversations and wellbeing discussions should generally take place within common areas or appropriate shared spaces.

Students are not permitted to take photographs or videos of other students or staff members without consent, nor share or distribute such content online or through social media platforms. Any misuse of images, videos, or digital content that compromises safeguarding, privacy, or student wellbeing may result in serious boarding or school consequences, including possible suspension.



Maintenance of Rooms

Student rooms and bathrooms are cleaned daily by the boarding team. Students are expected to contribute positively to community living by keeping their rooms tidy, floors free from luggage and unnecessary clutter, and beds made before leaving for school each morning. Students are also responsible for emptying bathroom areas and rubbish bins regularly to help maintain a clean and respectful living environment.

Students are expected to switch off lights, open curtains, and turn off air-conditioning units when leaving for school or weekends in order to support sustainability and responsible energy use. Personal air filtration units must remain operational 24 hours a day.

Any damage to rooms, furniture, walls, or school property — including damage requiring repainting or repair — may result in charges being issued to parents. Students are expected to respect both their personal spaces and the wider boarding environment at all times.

To maintain hygiene and avoid plumbing issues, toilet paper, wipes, and rubbish must not be flushed down toilets or sinks. Appropriate bins are provided within each bathroom and should be used accordingly.

Music systems, speakers, or other audio devices should only be used at a respectful volume that does not disturb other students or the wider boarding community. Students must also avoid overloading electrical sockets. Unapproved extension cables or unsafe multi-plug arrangements may be confiscated by boarding staff without notice for health and safety reasons.





FOOD

Students may consume drinks and dry snacks within their rooms; however, students should remain mindful of others by avoiding strongly scented foods such as durian or similar items that may disrupt the shared boarding environment.

For health, hygiene, and safeguarding reasons, hot food is not permitted within student rooms or boarding floors. External food deliveries are also not permitted on campus during the school week from Sunday 16:30 until Friday 14:30. Delivery drivers should not approach the school fence or gates, and day students may not bring food or drinks to boarding students without prior permission from a House Parent or boarding staff member.

Students are encouraged to store fresh food items responsibly within the communal refrigerator and clearly label all items with their name. The boarding kitchen area includes shared facilities such as a hot water dispenser and refrigerator for student use.

Whilst these facilities are available for all students, boarders are expected to clean up after themselves, wash dishes promptly, and maintain shared spaces respectfully. All opened food items should be stored in sealed or airtight containers to help maintain hygiene and prevent ants or pests within the boarding environment.

Dining Hall Provision

- Monday – Thursday: Breakfast, lunch, and dinner
- Friday: Breakfast and lunch
- Saturday and Sunday: Breakfast in Alleyn House



COMMUNAL AREAS

At Alleyn House, communal areas are available for student use until 22:00 each evening. After this time, lower school students may continue supervised study on the first floor, whilst all other students are expected to return to their rooms to begin evening routines and prepare for sleep.

All communal spaces should be kept clean, organised, and respectful for others to use. In particular, the kitchen area should be left tidy after use, with students expected to wash and return any dishes or utensils they have used. Personal belongings should not be left unattended within communal areas.

Electronic Devices



Students are expected to bring only one of each major electronic device type to boarding (e.g. one phone, one laptop, and one tablet unless otherwise approved).

Between 21:30–21:45 each evening, students in Year 10–12 are required to deposit their electronic devices within the designated boarding storage room during evening registration in accordance with boarding routines and digital wellbeing expectations.

At the beginning of the academic year, parents must provide details regarding the make and model of all devices to be collected overnight. Parents are also responsible for informing the boarding department of any changes or replacements to student devices throughout the year. Parents may not request students to retain devices in their rooms outside of approved boarding procedures. Whilst devices are stored within supervised areas, the school accepts no liability for items that are lost, stolen, or damaged.

Elevators

Each wing within Alleyn House is equipped with an elevator. Elevators may only be used when students are transporting luggage to rooms on Sunday afternoons or returning luggage to the ground floor on Friday afternoons. Elevators should not be used at other times unless authorised by boarding staff for medical or exceptional circumstances.

E-bikes

The use of E-Bikes is strongly discouraged due to safety concerns and traffic risks. Where students are permitted to use E-Bikes, helmets must be worn properly at all times, and E-Bikes may not be used on campus during the school week from Sunday to Friday.

Bicycles

Students may bring bicycles to school; however, bicycles should always be securely locked when not in use. Students must wear a properly fitted and fastened helmet whenever riding a bicycle. The school accepts no responsibility for bicycles that are lost, stolen, or damaged whilst on campus.

STUDY HALL

DHSZ Boarding has a strong academic reputation built upon high expectations, positive learning habits, and the development of independent, resilient, and reflective learners. From Monday to Thursday, boarders participate in structured and supervised study hall sessions designed to help students consolidate learning, complete assignments, revise effectively, and prepare confidently for upcoming lessons and assessments.

Study hall is intended to provide a calm, purposeful, and academically focused environment where all students can work productively and develop effective study routines. Boarding staff actively supervise study sessions whilst also supporting students through academic mentoring, organisation, intervention, and communication with teachers where needed. Students are expected to respect the learning environment and may not disrupt the concentration or progress of others. Every boarder should have the opportunity to study without interruption and strive towards achieving their personal best.

- If students require additional time to complete academic work, they are encouraged to use available study opportunities before school, after school, or during weekends in a balanced and healthy manner.
- Many boarders will choose to undertake additional independent study within their own time in order to achieve their personal best; however, students must also maintain healthy routines and recognise that lights out at 22:30 is important for rest, recovery, and wellbeing.
- Quiet academic spaces and supervised study venues may be made available upon request during weekends to support focused revision and independent learning.
- Wireless internet access is available throughout the boarding residence to support academic study, research, and school-related learning.
- Group study, collaborative learning, and peer tutoring opportunities are encouraged as part of developing intellectual confidence, communication skills, and a supportive academic culture within boarding.
- If students complete their assigned work, they are encouraged to read quietly, revise independently, or engage in other calm and productive academic activities.

Study Hall Schedule: Enhancing Productive Study Time

Study Hall sessions are scheduled from Monday to Thursday in designated areas:

- Study Hall 1 (optional): 16:30-17:30 in the dining hall, library, and 2nd-floor classroom.
- Study Hall 2 (quiet, individual, and supervised): 18:30-20:00, providing a focused study environment with tutoring, mentoring and academic excellence workshops.

An exception occurs on Wednesday, allowing students to study quietly in their rooms from 18:30-20:00, if they choose, or are behind in their academics.

This structured schedule aims to optimize study time and productivity for our students.

Students are encouraged to visit the bathroom and collect all necessary materials before study hall begins in order to minimise movement and disruption during supervised study time.

During the first study hall session, students may engage in collaborative group work or activities requiring headphones, such as English listening exercises or music practice. Students may also choose to participate in approved sports activities, music practice, or use designated creative spaces such as the dance studio. However, students are not permitted to work independently within classrooms without supervision.

Students who complete their assigned work are encouraged to read, revise, or engage in other productive academic activities rather than gaming or browsing unrelated internet content. Devices found to be misused during study hall may be confiscated overnight. If students require reading materials or books, they should speak with the boarding staff member on duty.

The school provides a range of dedicated quiet study areas and collaborative learning spaces to support different learning needs and study styles. In addition, an optional supervised study session is available in the school library from 20:00–21:00 for students seeking additional academic support or focused study time.

Students who are unwell will be assessed by the school nurse before evening study hall. Unless exceptional circumstances apply, students are expected to



attend study hall as normal. Students deemed medically unfit for study hall must remain within the medical centre under supervision.

Students who are repeatedly off-task, distracting others, or failing to meet study hall expectations may be required to attend detention or additional supervised study sessions after 20:00.

Study Hall (Year 13)

Year 13 students are granted increased academic independence and may study within their rooms in Alleyn House, the library, the first-floor common room, or designated floor common areas. However, if concerns arise regarding academic progress, missed homework, university applications, or performance following any knowledge or progress checks, privileges such as leaving campus for dinner at 17:30 may be temporarily withdrawn until concerns improve.

If a student returns after 18:30 without prior approval, a boarding disappointment will be issued and future leave requests may be reviewed or restricted. Repeated breaches of leave expectations may result in leave privileges being removed.

Year 13 students are permitted greater independence regarding overnight device use; however, if students are found sleeping in lessons, struggling with punctuality, or leaving Alleyn House late in the mornings, devices may be collected at 21:45 for three consecutive evenings to help re-establish healthy routines.

The Alleyn House team works closely with Heads and Assistant Heads of Year, tutors, and subject teachers to support student wellbeing and academic progress. Where concerns arise regarding academic performance, organisation, or engagement, boarding interventions may include increased supervision, restricted free time, or additional structured study support.

EiM Student Wellbeing Framework

EiM学生身心健康框架



At DHSZ boarding, our purpose is to cultivate a nurturing and supportive environment that embodies the core values of Dulwich. We aspire to foster students' holistic development, nurturing their social, emotional, physical, and academic growth. Through our commitment to Aim High Together, we encourage students to set ambitious goals and strive for excellence in all aspects of their lives. We instil the value of Working Hard Together, promoting a strong work ethic and perseverance in the face of challenges. Our emphasis on Being Kind and Respectful Together ensures that students learn the importance of empathy, compassion, and understanding in their interactions with others. We believe in the power of individuals to Make a Difference Together, inspiring students to contribute positively to their community and the world around them.

Central to our approach is the foundation of Respect and Trust, which underpins all relationships within our boarding community, creating a safe and supportive environment for all.

Academic Development

At DHSZ, we are committed to supporting students' academic growth and intellectual development through a wide range of structured programmes, interventions, and learning opportunities. Supervised study hall sessions provide students with dedicated time for focused learning, independent study, revision, and academic organisation through both compulsory and optional study periods.

Academic tracking, mentoring, and intervention systems are used to identify students who may require additional support, guidance, or challenge. Boarding staff work closely with teachers, Heads of Department, Tutors, and Assistant Heads of School to help ensure students are supported both academically and pastorally.

Workshops focusing on study skills, revision strategies, organisation, executive functioning, and academic wellbeing are regularly provided to help students develop effective learning habits and greater independence. Students may also access extended learning opportunities, collaborative study sessions, peer tutoring, and additional supervised academic support where appropriate.

Where needed, approved midweek leave may be granted for external tutoring or academic commitments in consultation with parents and boarding staff. Students are also encouraged to utilise school facilities after hours for further study, research, collaboration, and academic enrichment.

Above all, DHSZ Boarding aims to foster a culture where students are encouraged to aim high, seek support proactively, develop intellectual confidence, and take ownership of their learning journey both within and beyond the classroom.



COMMUNICATIONS

Mobile Telephones

Students are expected to have only one mobile phone whilst boarding. In line with the DHSZ Boarding digital wellbeing expectations, phones must be handed in each evening at 21:30 unless otherwise authorised through approved Year 13 or boarding procedures. Parents are encouraged to communicate with their child during designated times, particularly during dinner (17:30–18:30) or following study hall (20:00–21:30).

Please refer to the wider DHSZ Mobile Phone Policy for further details and expectations regarding device use.

Internet/E-mail Access

Every student is provided with a DHSZ school email account which can be accessed through school computers and approved remote platforms for academic communication and learning purposes.

All students and families are required to read, sign, and adhere to the school's Acceptable Use Policy at the beginning of each academic year. Timed Wi-Fi access is provided throughout the boarding residence to support academic study and appropriate online use. Students are not permitted to bring personal Wi-Fi routers or unauthorised networking devices into boarding. Any such devices discovered will be confiscated by boarding staff.

SCHOOL FACILITIES

Sport, Music, Drama, Dance

Access to School Facilities: Encouraging Active Engagement

DHSZ encourages students to actively engage in sport, music, drama, dance, and wider co-curricular opportunities as part of a balanced and holistic boarding experience. The sports hall, outdoor courts, football pitch, swimming pool, and dance studio are available for student use before and after study hall under boarding staff supervision.

Specialist facilities such as classrooms, laboratories, computer rooms, the theatre, and black box may only be accessed when supervised by an appropriate staff member. All students must return to Alleyn House by 21:30 from Monday to Thursday.

Students using facilities during dinner or free time are expected to behave responsibly, respect school property, and follow all safety expectations, including wearing appropriate sportswear and protective equipment where required. School fixtures, House events, competitions, and scheduled activities will take priority over recreational facility use.

School Library

The school library is available to boarding students on weekdays until 21:15, weekends from 10:00–12:00, and on Sundays from 16:00–21:00 to support independent study, reading, research, and academic collaboration.



Music Practice Rooms

Music practice rooms are primarily reserved for students studying music and may be accessed with permission from boarding or music staff. These facilities should not be used during the second half of study hall unless approved for academic or curriculum purposes. A practice room with a piano is also available on the ground floor of Alleyn House for approved student use.



The Medical Centre

The Medical Centre, located on the first floor of Alleyn House, is staffed by registered nurses who provide first aid, medical support, and care for common illnesses and injuries. The Medical Centre is available from 07:15–21:30, Monday to Thursday, and is also equipped to respond to unexpected medical situations and emergencies.

Outside of Medical Centre hours, boarding staff remain available within Alleyn House to support students and respond to urgent situations. All boarding staff are first aid trained, ensuring students continue to receive care, supervision, and appropriate support during evenings, overnight periods, and weekends where required.



If a student is unwell

- Between 16:45 and 21:00, students who are feeling unwell must inform the duty boarding staff member, who will advise whether the student should visit the Medical Centre or receive further support.
- Before 08:00, students who remain unwell must get dressed and report directly to the Medical Centre at 08:00 sharp for assessment by the nurse. Students are not permitted to remain in or return to their rooms following medical assessment unless specifically authorised by the nurse or boarding staff.
- Failure to follow medical and boarding procedures may result in boarding consequences where appropriate.
- If the nurse determines that a hospital visit is required, boarding staff will assist in arranging medical care and transport. Parents will be informed as soon as possible and are encouraged to accompany their child to the hospital where feasible.
- For students whose families live outside of Suzhou or are unavailable, boarding staff will supervise and support the student throughout the hospital visit.
- Where students are assessed by the Medical Centre during the academic day, absences are recorded automatically and relevant boarding and academic staff are informed accordingly.

Medical Centre Opening Times

Monday to Thursday	07:15 to 21:30
Friday	07:15 to 16:00

Outside of these hours, emergencies are handled by our onsite nurse and or, the **International SOS** or local emergency services. Students should report to the Mentor on duty, who will escalate the concern to the **House Parent and Nurse** for further action.

Medication

Students may bring a limited supply of non-prescription over-the-counter (OTC) medication into boarding for personal use (maximum one week's supply); however, all medication must be declared to boarding staff upon arrival.

All prescription medication must be handed to the House Parent or boarding staff on duty during Sunday evening check-in and will be securely stored and administered by the school nurses throughout the week.

All medication must be declared and approved before it can be brought onto the school campus or into boarding. Please refer to the DHSZ Medical Policy for further details and guidance.

Students must ensure that accurate medical information has been supplied to the school and that pre-existing conditions have been disclosed. If a student is prescribed medication at any time in the school year, this should be disclosed to the medical staff to ensure the information is up to date.



SAFETY AND SECURITY

Insurance

Parents and guardians are strongly encouraged to arrange appropriate insurance coverage for their child's valuable belongings and personal items. Dulwich International High School Suzhou accepts no responsibility for the loss, theft, or damage of private property brought into school or boarding.

Security Protocols

1. Visitor Registration:

All visitors must register at the main school reception during school hours and obtain an official visitor pass. Individuals attempting to access boarding areas without authorisation or identification will be escorted from the premises.

2. Surveillance and Access Control:

- CCTV operates throughout public areas, corridors, entrances, and elevators across Alleyn House.
- Access to boarding areas is controlled through designated security systems and authorised access permissions.
- All emergency exits are alarmed and monitored for student safety and safeguarding purposes.

3. Boarding House Access:

- Access to Alleyn House is permitted only through the designated reception entrance equipped with facial recognition systems and CCTV monitoring.
- Any attempt to misuse, damage, or tamper with security systems is considered a serious disciplinary offence and may result in suspension or removal from boarding.

4. Restricted Access:

- Day students, visitors, and external guests are not permitted to enter the boarding residence without prior approval from boarding leadership.
- Boarders must wear their designated school lanyards at all times and may not lend or exchange them with others.

5. Vigilance and Reporting:

- Any suspicious behaviour, safeguarding concerns, or unidentified individuals within or around the boarding residence should be reported immediately to boarding staff or school security.

6. Financial Safety:

- Students are strongly discouraged from keeping large amounts of cash or valuable items within their rooms. Where possible, valuables should be stored securely and managed responsibly to help promote personal safety and financial security within the boarding environment.

The school places significant importance on the safety, safeguarding, and wellbeing of all students and the wider boarding community. By working together and adhering to these expectations, we help maintain a secure, respectful, and supportive environment for everyone within Alleyn House.

Emergency Evacuation

As with all school buildings, Alleyn House fully complies with fire, health, and safety regulations. Regular evacuation drills and safety procedures are conducted to ensure students understand emergency expectations and can respond calmly, safely, and responsibly in the event of an emergency.

- When the fire alarm sounds, students must leave the building immediately using the nearest safe exit.
- Students should remain calm, walk quickly, and must not stop to collect personal belongings.
- All students must assemble silently on the basketball court in their designated floor lines for registration.
- A roll check will be conducted promptly by the appropriate boarding staff member.
- If required, boarding staff will direct students to an alternative safe location depending on the nature of the emergency.
- Students must not return to Alleyn House until authorised to do so by boarding staff or emergency personnel.

Regular fire evacuation practices are conducted throughout the academic year and must always be treated seriously. If the fire alarm sounds, all students must evacuate the floor immediately and follow the instructions of boarding staff calmly and safely.

Expectations for a Safe and Respectful Community:

The safety, wellbeing, and security of our students is our highest priority. The expectations and routines within Alleyn House are designed to create a safe, calm, respectful, and supportive environment where all students can live, learn, and thrive together within a positive boarding community.

Respect for self, others, and the wider community sits at the heart of our Dulwich values. We also place significant importance on integrity — demonstrating honesty, responsibility, and positive character even when no one is watching.

We maintain high expectations regarding student behaviour, attitude, and contribution to boarding life. Students are expected to follow reasonable school and boarding expectations, show kindness and respect towards others, and actively engage within the wider boarding community.

Boarders are encouraged to use good judgement, common sense, and maturity in their decision-making and interactions with others. Behaviour that negatively impacts the safety, wellbeing, dignity, or experience of others will not be tolerated and will be addressed appropriately by boarding staff.



DISCIPLINE AND RULES

Code of Conduct: Upholding Boarding Community Standards

To help maintain a safe, respectful, and positive boarding environment, all students are expected to follow the boarding expectations outlined below and contribute positively to community life within Alleyn House.

1. Kitchen and Cooking:

- Students must not cook within bedrooms. Shared kitchen and common areas should be left clean and tidy after use.
- Hot food should not be consumed or stored within bedrooms.

2. Noise and Music:

Music, videos, and audio devices should always be used at an appropriate volume that does not disturb others within the boarding community.

3. Appropriate Attire:

Students are expected to wear appropriate clothing within communal areas, during registration, and when moving around campus.

4. Device Regulations:

Students in applicable year groups must register and submit electronic devices during the designated evening collection period between 21:30–22:00.

5. Morning Routine:

Students are expected to leave Alleyn House by 07:25 on weekdays in preparation for breakfast and the start of the school day.

6. Curfew:

All students must return to Alleyn House by 21:15 from Monday to Thursday unless participating in an approved activity or supervised study.

7. Room Standards:

Students are expected to maintain tidy rooms, organised personal spaces, and make their beds daily.

8. Laundry Responsibilities:

Students should manage laundry responsibly and avoid leaving clothing or personal belongings unattended within shared spaces.

9. Responsible Use of Technology:

- Utilize laptops and digital devices according to instructions from duty staff and in alignment with the Acceptable Use Policy.

10. Mobile Phone Expectations:

Mobile phones should not be used during supervised study sessions and must not remain in student rooms after the designated evening hand-in time unless approved through boarding procedures. Additional or undeclared phones are prohibited.

11. Dining Regulations:

Students should not eat during study hall sessions. Water is permitted to help maintain focus and a respectful study environment.

12. Supervised Facility Use:

Facilities such as the sports hall, gymnasium, dance studio, and other specialist areas may only be used under appropriate staff supervision or with permission.

13. Respect and Empathy:

Students are expected to demonstrate kindness, respect, empathy, and consideration towards all members of the boarding and wider school community.

14. Media and Privacy:

Students must not take photos or videos of others or distribute content through social media or messaging platforms without permission and consent.

These expectations provide a foundation for safe, respectful, and positive community living within Alleyn House. Students will continue to receive guidance and reminders throughout the year, and are encouraged to seek clarification whenever unsure. Together, we aim to foster a boarding environment built upon responsibility, integrity, respect, and care for others.



House Rules

In addition to the expectations, procedures, and regulations outlined throughout this handbook, the following house rules are in place to help ensure the safety, wellbeing, and smooth operation of the Alleyn House community:

- Student rooms may not be accessed by students, parents, visitors, or external guests without the knowledge or supervision of boarding staff.
- Non-boarding students are not permitted to enter Alleyn House without prior permission from boarding staff.
- Parents are not permitted to access student floors or bedrooms, except during approved times at the beginning and end of the academic year.
- Pets of any kind, including insects, along with electrical cooking

appliances or heating devices, are strictly prohibited within boarding.

- Once students return to campus on Sunday evening, weekly and termly boarders are not permitted to leave campus again until the end of the school week on Friday at 14:30 unless approved through official boarding leave procedures.
- Students are expected to attend breakfast and dinner in the Dining Hall, and all weekday meals should be eaten within the school canteen facilities.

Rewards and Disappointments

Boarding staff actively recognise and celebrate positive contributions, leadership, kindness, effort, and community engagement within Alleyn House. Rewards may include Boarder of the Week recognition, certificates, meal leave privileges, special events, and community celebrations.

Where expectations are not met, boarding sanctions or disappointments may include detentions, additional supervised study, removal of privileges, confiscation of electronic devices, restricted leave, or temporary or permanent exclusion from boarding depending on the severity or repetition of the concern.

ANTI – BULLYING CODE

- All DHSZ students have the right to feel safe, respected, and supported during both their learning and personal time within our school community.
- Our community does not tolerate behaviour that harms the dignity or wellbeing of others, including unkind comments, intimidation, exclusion, rumour spreading, manipulation of images, or online harassment — regardless of intent.
- Any repeated behaviour that deliberately isolates, humiliates, intimidates, or targets another student will be treated as bullying.
- Threatening, aggressive, or harmful behaviour — whether verbal, physical, relational, or online through social media, messaging platforms, email, or the internet — is unacceptable.
- Students are expected to demonstrate courage, empathy, and integrity by supporting others and speaking up when witnessing bullying or harmful behaviour. Remaining silent when someone is being mistreated contributes to an unsafe environment.
- Students should support one another by reporting concerns to a trusted adult, boarding staff member, or teacher so appropriate support and intervention can take place.
- All reports of bullying or harmful behaviour will be taken seriously, investigated appropriately, and addressed in line with school expectations and safeguarding procedures.
- Bullying is too serious to ignore — students are encouraged to speak to someone who can help.

DON'T SUFFER IN SILENCE!

STUDENT INFORMATION

SUPPORT AND GUIDANCE

Student Concerns and Problems

In this community your happiness and safety is important to all of us. It is very important that you know somebody cares. In addition to your parents and friends, there are always people at the school to help you with a problem. You could tell:

- A boarding Prefect
- Your Tutor or Dragon-Soaring Time Mentor
- The school nurses or Medical Centre team
- Your Boarding Mentor or Floor Mentor
- A Senior House Parent or member of the Alleyn House boarding team
- Your Head or Assistant Head of Year
- The Assistant Head of School (Boarding) or Assistant Head of School
- A member of the Senior Leadership Team
- Any trusted member of staff within the DHSZ community

If you are worried about yourself or someone else, or you know of a student who may be struggling for any reason, please speak to a trusted adult as soon as possible. Seeking support early is important, and no concern is too small to share.

Please remember that if you disclose information suggesting that you or another person may be at risk of harm, staff members have a safeguarding responsibility to report and act upon this information appropriately. Whilst staff will always handle concerns sensitively and respectfully, they cannot promise complete confidentiality where safety is involved.

Below is a QR code students can use to report a concern, seek support, or raise an issue affecting themselves or a friend. Asking for help is a sign of courage and strength. If you feel unable to speak directly to an adult, you are encouraged to use the QR code so that we can provide support and respond to concerns quickly, sensitively, and appropriately.



HOMESICKNESS

The first few weeks of boarding are an important period of adjustment as students settle into new routines, relationships, and expectations. Whilst feelings of homesickness are normal for some students, DHSZ Boarding works closely with families to help students feel safe, connected, and supported within the Alleyn House community.

Students are able to use their mobile phones during designated free time periods to maintain healthy communication with home. If parents have concerns regarding communication, adjustment, or wellbeing, they are encouraged to contact the boarding team for support and guidance.

Parents can help by

- Talking positively and openly with their child about the transition into boarding life.
- Helping students pack familiar belongings that provide comfort and connection to home.
- Establishing clear expectations around communication, visits, and routines.
- Building positive communication with boarding staff and encouraging their child to seek support when needed.
- Encouraging students to participate in activities, friendships, and wider boarding life.

Students will be helped by

- Understanding that homesickness is a normal part of transition and adjustment.
- Knowing who they can speak to if they are worried, upset, or struggling.
- Maintaining healthy communication with home whilst also allowing themselves time to settle into boarding routines.
- Getting involved in activities, friendships, and the wider boarding community as actively as possible.

RELATIONSHIPS

DHSZ Boarding aims to maintain a safe, respectful, and appropriate community environment for all students. Students are expected to demonstrate maturity, respect, and good judgement within all friendships and relationships.

Students in relationships should not place themselves in situations, on or off campus, where they are isolated from appropriate supervision or make others feel uncomfortable within the boarding environment. Students may not share beds, enter rooms or boarding floors of the opposite sex, or engage in inappropriate physical affection within school or boarding spaces.

Respectful boundaries, appropriate conduct, and consideration for others are essential expectations within the Alleyn House community.

COMMON ISSUES

Below are several common concerns that have arisen in previous academic years. These expectations are highlighted to help students maintain a safe, respectful, and positive boarding environment:

- **Leaving campus:** Students must not leave the school campus between Sunday evening and Friday afternoon unless approved through official boarding leave procedures. This expectation is repeated throughout the handbook because student safety and safeguarding remain a top priority.
- **Noise after 21:45:** Students should not make excessive noise within rooms or communal areas after 21:45. Evening routines should support rest, wellbeing, and consideration for others, with students expected to prepare for lights out by 22:30
- **Appropriate dress:** Students are expected to dress appropriately within corridors, communal spaces, and shared boarding areas at all times, recognising that both male and female students and staff work across all floors and wings.
- **Valuable items:** Whilst Alleyn House is a safe and secure environment, students are encouraged to lock valuable belongings securely within wardrobes or designated storage areas when not in use. The school accepts no responsibility for valuables left unsecured.
- **Food deliveries:** External food deliveries are not permitted during the school week. Students may bring a small amount of snacks to boarding, and limited approved deliveries may be permitted for termly boarders with prior permission from Senior House Parents.
- **Outside food and drinks:** Outside food and beverages, including takeaway meals and branded drinks, should not be brought onto campus

by students, parents, or visitors unless approved by boarding staff.

- **Attendance at study hall:** Students who feel unwell will be assessed by medical staff regarding their ability to attend study hall. Unless exceptional circumstances apply, students are expected to attend supervised study sessions as normal.
- **Leaving the boarding house late in the morning:** Boarding staff have a range of responsibilities and duties to prepare for the start of the school day. All students are expected to be off their floor on time each morning and should allow themselves enough time for breakfast and a positive start to the day.
- **Returning late after study hall or evening activities:** Students must return to Alleyn House by 21:15 unless involved in an approved supervised activity or granted permission by boarding staff.
- **Uniform and organisation:** Students are expected to prepare their school uniform, books, devices, and required materials the evening before to help ensure a smooth and organised start to the day.
- **Attempting to return to boarding during the school day:** nStudents are not permitted to return to Alleyn House during the academic day as boarding staff are engaged in other operational responsibilities and student supervision duties.
- **Preparedness for the school day:** As Alleyn House is closed during school hours, students are expected to ensure they have all necessary belongings, equipment, and academic materials with them before leaving in the morning.



Boarding Room Rules

Your boarding room is your safe space. We hope that you always feel at home. However, as a member of the boarding community, there are some rules you must always follow.

- Treat all members of the boarding community with respect. This includes teachers, boarding leadership, boarding tutors, ayes, guards, etc.
- Keep your room and toilet clean, tidy and protect all facilities and furniture.
- Throw trash, food items, wrappers, bottles on time so that they do not cause bad smells in the room or corridor.
- If you are sharing this room, be respectful, kind and considerate of your room mates.
- Inform the nurse and boarding staff if you are taking any medication, including Traditional Chinese Medicine (TCM).
- Be considerate of other people, especially during the night when students and staff are asleep. No loud music, shouting, banging doors, etc.
- Sleep on time so that you are up and ready for school on time. If you are late, you are not only harming your own learning but also inconveniencing other students and staff.
- If you notice any poor behaviour, vaping, alcohol consumption, bullying etc, immediately report this to an adult in the boarding team.

NEVER

- Take or use another person's belongings without their permission. This is theft.
- Take photos/videos of other students without their permission. Do not share photos/videos/memes/stickers of other students on the internet, including in chats or groups. Never take photos of yourself or others if undressed or in underwear.
- Leave expensive or important items like passports, ID cards, cameras in the room without a lock.
- Bring into boarding any item that is not allowed. This includes, animals, knives, weapons, imitation weapons, alcohol, cigarettes, vapes, vape cartridges, matches, lighters, medicines not declared to the nurse, extension cords, electronic hot pots, etc.
- Do not hide or store any banned items for other students.
- Stay in another student's room or invite student to stay in your room overnight.
- Invite a day student to the boarding house.



Digital Citizenship Week

Be empathetic 同理心

Think carefully before your post, write harmful messages or share photos someone may find embarrassing. Think about how you would feel if you were receiving such messages. 在你发布任何可能会伤害到他人的信息或照片前请三思，己所不欲勿施于人。

Once something is posted online it is there forever 内容一旦被发布到网上，它就会永远存在

Anyone can screenshot or share your post once you have posted it. Would you want a future employer to see these posts? 任何人都可以截图并分享你发布的内容。你会希望你未来的雇主看到你发布过这些内容吗？

Online posts can be edited, manipulated and shared 网上的发布会被编辑、操控并转发

Once you put something online, it's out of your control. 内容一经发布到网络，你就失去控制权了。

Keep private things private 注意保护你的隐私

Don't share your personal information online. This includes sharing passwords, payment details, home address, date of birth, your location, your national ID card or passport number. You should be careful when sharing images of yourself. 不要在网上分享你的私人信息，包括密码、付款信息、家庭住址、出生日期、你的位置、身份证或护照信息。在你分享你自己的照片时也请谨慎。

Don't share your location 不要显示你的地理位置

Avoid posting pictures of yourself in uniform on social media. You don't know who is looking at these or might be trying to track you! Creepy! 避免在社交媒体上发布你穿着校服的照片。你不知道谁在看这些照片，甚至可能以此追踪你！令人毛骨悚然！

Watch the clock 注意上网时间

It's easy to spend a lot of time on social media if you're not careful. Exposure to blue light from screens makes it more difficult to sleep and this harms our ability to concentrate and leads to fatigue and tiredness. Increased screen use has also been linked with social isolation and depression. Screen time is not a substitute for in person social interactions! 如果你不小心，很容易在社交媒体上花费大量时间。长时间接触屏幕的蓝光会威胁到睡眠质量，也会造成注意力不集中，导致疲倦。长期上网也可能导致与社会隔离或抑郁。上网并不能取代人与人之间正常的社交互动。

BOARDING COMMUNITY EXPECTATIONS AND CODE OF CONDUCT

The DHSZ Boarding Code of Conduct outlines the shared expectations, values, and responsibilities that help create a safe, respectful, and supportive community within Alleyn House. It should be read alongside the wider expectations and procedures outlined throughout this handbook, as well as the Dulwich values which underpin daily life at DHSZ Boarding.

Living in boarding means being part of an internationally minded community where students are expected to demonstrate integrity, responsibility, empathy, and respect for others. Students are expected to contribute positively to the community and recognise that their behaviour impacts the wellbeing, safety, and experience of those around them.

Students in boarding are expected to:

- follow the expectations, routines, and procedures outlined within this handbook and any updates communicated during the academic year.
- demonstrate honesty, integrity, and good judgement, including when unsupervised.
- treat all members of the community with dignity, kindness, and respect regardless of background, identity, beliefs, or differences.
- contribute positively toward an inclusive, welcoming, and emotionally safe boarding environment.
- respect the privacy, belongings, and personal space of others.
- use technology, AI, social media, and digital platforms responsibly and respectfully.
- speak up and seek support if they are worried about themselves or others.
- show care and respect toward school facilities, shared spaces, and the wider environment.
- support a calm and productive atmosphere during study hall, routines, and community activities.
- refrain from behaviours that place themselves or others at risk, including smoking, vaping, alcohol, gambling, bullying, intimidation, or prohibited substances.

At DHSZ Boarding, we believe mistakes should become opportunities for reflection, learning, growth, and restoring relationships wherever possible. Serious or repeated breaches of expectations may result in boarding sanctions, suspension, or withdrawal from boarding.



DHSZ Uniform Policy

Purpose

Dulwich International High School Programme Suzhou requires its students to wear their uniform with pride and respect; this means wearing the correct and full school uniform during the school day. Failure to adhere to the uniform requirements will be considered a breach of school rules and will be dealt with accordingly. This can include, but is not limited to a verbal warning, disappointments, detentions, and parental contact. In cases of lost or missing uniform, students are required to borrow temporary uniform items from the Pastoral Hubs. The student is responsible for washing these and must pay replacement or repair costs if lost or damaged.

The school reserves the right to refuse entry to students who do not present themselves in school in the correct uniform.

Students are required to wear the full school uniform throughout the school day, from 0750 to the end of CCA time (whether they have a CCA or not). If students wear the uniform outside of the DHSZ campus, they must follow all rules listed here. Students seen behaving poorly when in school uniform (i.e., smoking, vaping, drinking alcohol, or driving dangerously) can have a very bad effect on the image and reputation of Dulwich.

Policy

1. The School expects the following uniform components from all students:

- **White sleeved shirt/blouse**
 - Fully buttoned to the top of the collar
 - Tucked into the trousers/skirt/shorts/skort
- **DHSZ crested House ties** (Ties optional though on certain events and days ties must be worn)
 - Boys or Girls - Navy with red stripes, House tie, or solid red
 - Tied to an appropriate length (1 inch above the belt-line)
 - Knot should cover the top button of the collar
 - *There are also a number of "specialty" ties;*
- **Navy blue crested long sleeved jumper or hoodie**
 - If a student is wearing a hoodie, the school expects the student is wearing a shirt/blouse underneath
- **Navy blue crested blazer (for Best Dress occasions)**
- **Trousers/Shorts/Skirt/Skort**
 - **BOYS – Grey trousers, skorts or shorts**
 - **GIRLS –Grey trousers, shorts, skorts or DHSZ tartan skirt**
 - Minimum skirt length is to one inch above the knee or longer. At least three-square panels must be visible on the skirt
 - Shorts or Skorts must be of appropriate length, reaching at least to mid-thigh or the fingertips when arms are held at the sides. Shorts or skorts shorter than this will be considered non-compliant with the uniform policy
- **Black belt**
 - Standard black belt – no patterns or fancy looking buckle
- **Socks**

- Socks **for both boys and girls** are mandatory, solid colour, no patterns, no logos
 - Sports socks that are cut below the ankle are not allowed, even when pulled up
 - Mini “pop socks” or below-ankle socks are not allowed
 - Girls can wear full-length tights - solid colour, no patterns
 - Tights or socks that are “knee-length” are not appropriate for school
- **Black leather school shoes with solid black side soles**
 - open toes, flashes, colour, embellishments (fur, studs, etc.)
 - Must be able to polish shoes

For major events, students are expected to wear the “best dress” uniform. This includes blazers and NO hoodies

2. All students are expected by the school to wear their IC card with the correct coloured lanyard at all times when on campus. If challenged by a teacher and found to be missing or not worn, disappointments will be given. Students with more than one lanyard, or a lanyard of the wrong colour for their Boarding status, will be dealt with severely.
 - The Photo must never be defaced or covered over
 - Reminder of student lanyard designation:
 - Silver/grey – Day student
 - Yellow and blue stripes – Weekly boarder
 - Pink – Termly boarder
3. DHSZ expects all students to use the school backpack – Students cannot use any other type of backpack
4. For PE lessons, CCAs, and sports practices, all students must get changed in the designated student changing rooms and they must be wearing:

Summer

Students’ house PE shirt and shorts (no mixing and matching with other students’ uniform), white socks, running shoes, and protective goggles instead of glasses.

Winter

Winter tracksuit uniform and house PE shirt and shorts, white socks, running shoes and protective goggles instead of glasses (black thermal tops and bottoms are optional).

- For health and safety reasons, jewelry, watches, hoodies and jackets must not be during PE lessons. Long hair must be tied back for all students and the correct footwear must be worn.
- Students must not leave any valuables in the changing rooms. Any personal items must be put away in lockers.

- Students should bring full kit on all occasions. If not participating practically they should be encouraged to participate and perform other roles: coaching, managing, equipment helper, etc. This will give the opportunity for students to explore their own personal learning and participation styles in line with the PE Curriculum.

5. Hair, Makeup and general appearance

- Students may wear **one pair of simple ear studs**, maximum 3mm
 - No other jewellery is permitted, including rings, bracelets, and necklaces.
 - No other facial or body piercings should be visible.
- No coloured nail varnish; only clear nail varnish is allowed
- No noticeable make up is allowed
- No tattoos should be visible.
- Long hair is permitted BUT must be kept clean and tidy (at the discretion of the pastoral team)
- Students are allowed **natural** shades of dyed hair, i.e. shades an average person could have from their ethnicity. ***This is at the discretion of the Pastoral team so please discuss this with your Head of Year before you change your hair colour to identify if the shade you want is acceptable.*** Students with unacceptable shades will be required to dye their hair back to its natural colour at their own cost
- Students must not wear extreme hairstyles.
 - Please discuss this with the Pastoral Team **before** you change your hairstyle to identify if the style you want is acceptable

6. Headphones, ear pods, and other listening devices

- Allowed in lessons only with direct permission of the teacher
- Allowed in the library during self-study
- No other permitted use during school hours
 - Headphones must be kept in bags/pockets and should never be seen apart from the two locations above.
 - Students should never be in corridors with headphones poking out of collars or pockets – if headphones are seen, they will be confiscated.
- To be used with permitted devices, i.e., tablets or laptops, NOT mobiles.



Acceptable Use of Technology Policy

信息技术使用制度

Acceptable use agreement (pupils and parents/carers)

使用协议 (学生和家長/監護人)

Agreements and adherence to this policy by students is a necessary requirement to be enrolled in our school.

學生同意並遵守本制度是入學的必要條件。

Introduction 導言

At our school, digital technology is integrated throughout the school to support students' learning objectives and coursework. Please remember that access to technology is a privilege, not a right. To ensure a safe and productive environment, all students must comply with the terms of this policy. Failure to do so may result in the loss of access to digital technology and could lead to further disciplinary action.

在我們學校，信息技術已融入整個學校，以支持學生的學習目標和課程。請記住，使用信息技術是一種特權，而非權利。為確保安全和高效的環境，所有學生必須遵守本制度的條款。否則可能導致無法使用信息技術，並可能導致進一步的紀律處分。

This policy is based on multiple national laws and regulations, which places clear responsibilities on both schools and parents/guardians to safeguard students in the digital environment. According to Article 70 of the *Law on the Protection of Minors*, students are not permitted to bring smartphones or other smart terminals into classrooms without school approval, and if devices are brought to campus, they can be centrally managed by the school. Article 71 further emphasizes the responsibility of parents/guardians to monitor and manage minors' internet use, including limiting screen time, preventing addiction, and installing protective software.

本政策依據多項國家法律法規，這些法規明確規定了學校與家長/監護人在數字環境中共同保護未成年學生的責任。根據《中華人民共和國未成年人保護法》第 70 條，學生未經學校許可不得將智能手機或其他智能終端設備帶入教室；如確有攜帶，該設備可以由學校統一管理。第 71 條進一步強調了家長/監護人的職責，即應當監督和管理未成年人的網絡使用行為，包括限制上網時間、防止網絡成癮，以及安裝網絡防護軟件等措施。

In line with the School Protection Regulations for Minors, schools are required to manage students' use of electronic devices (Article 22) and provide education on digital safety and online ethics (Article 23). Violations of these rules fall within the scope of the *Disciplinary Measures for Primary and Secondary School Students*, which authorize schools to impose



appropriate disciplinary responses when policies are breached. The school's authority to do so is supported both by the school policy, student admission terms and conditions and by national education rules, giving the school a clear basis to respond if students break the rules.

依据《未成年人学校保护规定》，学校应当加强对学生电子设备使用的管理（第 22 条），并且开展数字安全与网络道德教育（第 23 条）。如果学生违反这些规定，学校可以按照《中小学生教育惩戒规则（试行）》作出相应的处理。学校有权采取相关处理措施的依据，不仅符合学校制度和学生入学条款的规定，也符合国家教育管理相关规定，为学校在学生违反规则时提供了明确且合理的处理基础。

Therefore, by agreeing to this policy:

因此，同意本协议即表示：

- Students commit to following the school's digital use rules and device restrictions.
学生承诺遵守学校关于信息技术使用和设备管理的相关规定。
- Parents/guardians agree to support responsible digital behavior at home, including monitoring and regulating their child's use of smart devices.
家长/监护人同意在家庭中支持负责任的数字行为，包括监督和规范孩子的智能设备使用。

Acceptable use of the school's ICT systems and internet: agreement for students and parents/carers

学校信息和通信技术系统以及互联网使用规范：学生和家長/监护人协议书

When using the school's ICT systems or accessing the internet on school premises—whether on a school device, personal mobile phone, or other personal electronic device—

在校内使用学校的 ICT 系统或访问互联网时--无论是使用学校设备、个人移动电话或其他个人电子设备--均应遵守以下规定

The student must:

我将：

- Only use them for educational purposes during the school day (8:00-4:30), and study hall.
只在上课期间（上午 8:00-下午 4:30）和自习课上为学习目的而使用。
- Do not access any inappropriate websites, including—but not limited to—material that is violent, racist, hateful, criminal, or pornographic in nature.
不访问任何不适合的网站，包括但不限于暴力、种族主义、仇恨、犯罪或色情网站。



- Not access social networking sites or chat rooms (unless my teacher has expressly allowed this as part of a learning activity).

不访问社交网站或聊天室网站（除非我的老师明确允许将其作为学习活动的一部分）。

- Not access to or play on any games/gaming sites during school hours (8:00-4:30) or study hall.

在上学时间（上午 8:00-下午 4:30）或自习课期间，不玩任何游戏/访问任何游戏网站。

- First check with a teacher before opening any unknown attachments in emails or following any links in emails.

- 在打开电子邮件中的任何未知附件或任何链接之前，要先询问老师并得到确认。

- Act responsibly and not store any inappropriate materials or files (including .exe, viruses etc.) in any online or offline school provided drives.

对自己的行为负责，不要在学校提供的任何在线或离线驱动器中储存任何不适当的材料或文件（包括任何程序、病毒等）。

- Not use any inappropriate language, be unkind or hateful, when communicating online, including in Teams, O365, emails and other tools used.

在网上交流时不使用任何不当的语言，包括在 Teams、O365、电子邮件和任何使用到的交流工具中。

- Keep my password secret and not share it with others or log in to the school's network using someone else's details.

对我的密码保密，不与他人分享，也不使用他人的资料登录学校的网络。

- Use integrity to appropriately cite all internet sources and research used in my work and not plagiarize (or use as my own, without citing the original creator) content, including words or images, from the Internet.

在学习中，诚信地引用所有互联网来源和研究，不剽窃（或作为自己的内容使用，而不引用原作者）互联网上的内容，包括文字或图像。

- Keep myself safe by not arranging to meet anyone offline without first consulting my parent/carer or if in boarding a teacher or without adult supervision.

确保自己的安全，在没有事先咨询父母/监护人/住宿老师，或没有成人监督的情况下，不与任何（网络上认识的）人安排线下见面。

- Respect others by never taking, posting, or sharing pictures or videos of them without their consent. This includes creating or distributing memes or stickers featuring others



without permission. This rule applies at all times and in all circumstances—for example, outside of school, during holidays, on residential or day trips, and in the boarding house.

尊重他人，未经同意不得拍摄、张贴或分享他人的照片或视频。这包括未经许可制作或传播以他人为主角的备忘录或贴纸。这一规定适用于任何时候和任何情况--例如，在校外、假期、住宿或一日游期间以及在宿舍。

- Respect personal and others' privacy at all times. Never share, post or forward any personal or sensitive information, whether myself or someone else's without explicit consent. This includes but is not limited to names, personal details, identification documents (ID card photos or details, passport), address or phone number, online accounts (WeChat ID, email, social media handles) or any other information that could identify someone or put their privacy or safety at risk.

始终尊重自己和他人的隐私。未经明确同意，不得分享、发布或转发任何个人信息和敏感信息，无论是属于自己的还是他人的。此类信息包括但不限于姓名、个人资料、身份证明文件（如身份证照片或资料、护照）、地址、电话号码、以及各类在线账户（微信 ID、邮箱、社交媒体账号等）或任何可能识别个人身份、影响他人隐私或安全的信息。

- Never post photographs of myself or anyone else in school uniform or in front of the school that can let someone identify where I am.

绝不张贴自己或其他任何人穿着校服或在学校门口的照片，以免让别人识别出我所在的地方。

- Never livestream at school, including while in boarding or of other students, without their consent.

不在学校及宿舍里直播，或未经其他学生同意的直播。

- Respect myself and others by never posting, sharing or taking explicit photographs or videos of myself or anyone else (including images of others undressed or partially undressed, sexting, upskirting, pornography, etc.). Sharing any explicit photographs or videos of yourself and/or others is a crime and can be reported to the police.

尊重自己和他人的隐私，绝不张贴、分享或拍摄自己或他人的不雅照片或视频（包括他人脱衣或部分脱衣的图像、sexting、upskirting、色情等）。分享自己和/或他人的任何不雅照片或视频均属犯罪，可向警方举报。

- Immediately let a teacher or other member of staff know if I find or receive any material or messages which might upset, distress or harm me or others. I will provide copies of any such material or messages.

- 如果我发现或收到任何可能使我或其他人感到不安、痛苦或伤害的内容或信息，会立即通知老师或其他工作人员。我将提供任何此类内容或信息的副本。

- Not use my mobile phone during lessons, tutor group time, CCAs, study hall or



other activities organised by the school, without a teacher's permission.

- 没有老师的允许，不在上课、班会时间、联课活动、自习室或学校组织的其他活动中使用我的手机。

- Agree that the school will monitor the websites I visit.

同意学校对我访问的网站进行监控。

- Always use the school's ICT systems and the internet responsibly. Any attempt to hack into a school IT system or gain access without authorisation of a school system will lead to severe disciplinary action and may include the incident being referred to the police or other relevant authorities.

始终负责任地使用学校的 ICT 系统和互联网。任何试图入侵学校 IT 系统或未经授权访问学校系统的行为都将导致严重的纪律处分，并可能将事件提交警方或其他相关部门处理。

- Understand that the only acceptable form of electronic communication between students and teachers is either via the school email or the school IT systems (such as Teams messaging).

- 理解学生和教师之间唯一可接受的电子通信形式是通过学校的电子邮件或学校的 IT 系统（例如 Teams）。

- Be responsible for willful or negligent damage caused to computers, printers or any electronic devices belonging to the school.

- 对属于学校的电脑或任何电子设备所造成的故意或疏忽的损坏负责。

- Cyberbullying will not be tolerated, including but not limited to exclusion, unkind messages, roasting, polling, hacking, impersonating, screenshotting, exposing, uploading anything without consent, outing, harassing, and cyberstalking are all examples.

Defamation of others, whether in person or online is a form of bullying and may constitute a crime.

网络欺凌是不能容忍的，包括但不限于排斥、不友善的信息、谩骂、投票、黑客攻击、冒充、截图、曝光、未经同意上传任何内容、出丑、骚扰和网络跟踪等。

诽谤他人，无论是当面诽谤还是网上诽谤，都是一种欺凌行为，可能构成犯罪。

- Do not be mean. Do not send emails or post comments with the intent of scaring, hurting, or intimidating someone else. Engaging in these behaviours, or any only e-activities intended to harm (physically or emotionally) another person, will result in disciplinary action and loss of privileges. In some cases, cyberbullying can be a crime and will be reported to the police. Remember that your activities are monitored and retained on the internet.



不刻薄他人，不以吓唬、伤害或恐吓他人目的发送电子邮件或发表评论。若有这些行为，或任何旨在伤害他人（身体或情感）的行为，都将导致纪律处分和免去特许。在某些情况下，网络欺凌可以是犯罪。我在网络上的动态都会被监管和保留的。

- Agree to report any signs of cyberbullying to a teacher or member of staff

同意向老师或工作人员报告任何网络欺凌的迹象。

- I am responsible for my device usage and online presence not only in school but outside of school. Once I share or post anything online it is there forever.

- 在校内外，我都会对我的设备使用和在网络上的行为负责。一旦我在网上分享或发布任何信息，它的存在是不可逆的。

- Remember to use integrity and respect yourself and others.

记住要正直，尊重自己和他人。

- AI tools may only be used for legitimate educational purposes and must not be used to plagiarise, copy, or produce work that is falsely presented as your own. Under no circumstances should AI tools be used to create images, audio, memes, cartoons, or other content targeting or involving others without their consent, or in ways that could be considered offensive, misleading, or harmful.

For clarity, the unreferenced use of generative AI in subjects such as Art, Music, or IT will be treated as academic malpractice (cheating). Any text, images, videos, essays, projects, or other work requiring original or creative thought that is produced using generative AI and submitted as your own, whether for homework, portfolio tasks, assessed or unassessed assignments, or internal or external examinations, will be considered a breach of academic integrity.

人工智能工具只能用于合法的教育目的，不得用于剽窃、复制或制作伪造的作品。在任何情况下，都不得使用人工智能工具创建图像、音频、备忘录、漫画或其他针对他人或涉及他人的内容除非获得对方明确同意，且不得以任何可能构成冒用、误导、侮辱或伤害的方式使用此类内容。

在此明确，在艺术、音乐或信息技术等科目中未经注明而使用人工智能生成工具将被视为学术不端行为（作弊）。任何使用生成式人工智能制作的文本、图像、视频、论文、项目或其他需要原创或创造性思维的作品，如果作为自己的作品提交，无论是家庭作业、作品集任务、评估或非评估作业，还是校内或校外考试，都将被视为违反学术诚信。

- AI images or videos should not be created or shared depicting any student, staff or member of the wider DHSZ community. Students must not input or upload any personal or private information about others into AI tools or platforms. In such cases school discipline and relevant privacy laws will apply.



- 不得创建或共享描述任何学生、教职员工或 DHSZ 社区成员的人工智能图像或视频。严禁学生在任何 AI 工具或平台中输入、上传他人的个人或隐私信息。在这种情况下，将适用学校纪律和相关地方法律。

Students review and endorse this document electronically*. The Student AUP is also added to the Student Planner and the Student Dashboard.

学生通过电子方式阅读并同意本文件*。《学生信息技术使用制度》也会添加到“学生笔记本”和“学生公告板”中。

Parent/Carers: The Student Acceptable Use Policy will be shared with new families upon enrolment and with current families at the start of the year.

家长/监护人：《学生信息技术使用制度》将在新家庭注册时与他们分享，并在学年开始时与现有家庭分享。

By enrolling in this school, students and their parents/carers fully acknowledge and agree to comply with this policy. This shared responsibility between school and family is essential for building a safe and responsible digital learning culture.

学生就读学校即视为本人及其家长/监护人已充分知晓并同意遵守本政策。构建一个安全、负责任的数字学习文化是学校与家庭的共同责任。

DHSZ Code of Conduct Policy

Purpose

The school is a large community, and we urge all its members (students, teachers, and staff alike) to make the most of the opportunities given during our time here. Our code of conduct is designed to promote harmony and efficient functioning of the DHSZ community.

Policy

Very simply, all members of the DHSZ community are expected to:

Be Responsible
Be Respectful
Be Safe

This means:

- be helpful, tolerant and respectful towards everyone in the Dulwich community
- behave with courtesy and in a manner which reflects well on all of us and on the school
- avoid behaviour or comments which could lead to any distress, whether in person or online
- make sure that our appearance does credit to us and the school
- be punctual
- respect both the property and environment of the school
- show consistency and common sense in observing our rules

Students can exemplify these principles with the following behaviours. This list is not exhaustive:

Be Responsible	Be Respectful	Be Safe
Look after your belongings and store them appropriately in school.	Talk to people in the same way you expect to be spoken to.	Follow teachers' instructions related to safety very closely.
Arrive on time and prepared to every lesson with the right equipment and any necessary work completed.	Refrain from making comments which might be hurtful to any one person or any group of people.	Report any accidents or problems to a member of staff.
Pay full attention to teachers during lessons.	Apply the same principles of respect both online and face-to-face.	Remember that you should 'speak up, stay safe' and report anything that troubles you.
Use devices purposefully for learning as directed by your teachers.	Take the time to keep areas of the school you use tidy and clean.	Ensure that no prohibited items are brought onto the school site, including in boarding.
Wear the school uniform with pride and take pride in your own appearance.	Be polite and helpful to all members of the DHSZ community and visitors to our site.	Comply with traffic rules when travelling to and from school.
Engage in the activities that teachers give you to promote your learning and that of your peers.	Not to record, stream or take pictures of any community member without their consent to store, record or share online.	



DULWICH INTERNATIONAL HIGH SCHOOL PROGRAMME | SUZHOU |

苏州德威国际课程高中项目



学校官方微信公众号
DHSZ Official WeChat



学校官方小红书账号
DHSZ Official Red



学校官方抖音账号
DHSZ Official DOUYIN



学生会抖音账号
DHSZ Student Voice DOUYIN



德威龙Draco账号
DHSZ Draco DOUYIN